

MINUTES
HEALTH AND HUMAN SERVICES BOARD
March 28, 2016

Present

Jeanne Dodge
Jim Clark
Dr. Gene Numsen
Lonnie Krogwold
Carleen King
Jim Krems
Jerry Walters
Dan Dobratz
Chris Doubek

Also Present: Raymond Przybelski, Director; Dawn Grasamkee, Recording Secretary; Mandy Mayek, Economic Support Supervisor; and Kim Vagueiro, Children and Family Services Coordinator.

The meeting was brought to order by Ms. Dodge at 4:30 p.m.

ROLLCALL - a quorum was present and the meeting was properly posted.

I. MINUTES, GENERAL REPORTS, AND COMMENTS

A. Approval of Meeting Minutes of Health and Human Services Board for March 14, 2016

A motion was made by Mr. Krems with a second by Mr. Doubek to approve the minutes. Motion carried.

B. Correspondence

There was no correspondence.

C. Director's Report

Mr. Przybelski stated a presentation was given regarding the psychiatric internship from the Medical College of WI Wausau campus. It is anticipated the agency will receive a student in 2018. The cost is about \$81,000 annually but the agency will only pay based on percentage of FTE we get. The resident would be supervised by the school as well as our current psychiatrist.

Mr. Przybelski stated the contract for the group home that was approved at the March 14 meeting will not be sent out as the agency will not be utilizing the group home. The group home is currently under investigation for allegations that were made. There are no juveniles from Portage County in the home currently. Ms. Dodge questioned if we have juveniles at Lincoln Hills. Mr. Przybelski stated currently there are two young men there. One has been there for 3-4 months and the other about 2 months. Both juveniles have been talked to and incident reports have been reviewed. The incidents are peer to peer related and staff are not involved. A discussion will occur with Judge Eagon and the District Attorney to review if the juveniles should remain there.

Mr. Przybelski stated there has been talk regarding providing adult vaccines in the public health clinic. The State had discontinued them previously and now they are stating we can resume giving adults vaccines. The vaccines for adults are not free but the agency can do them at a lower cost. Mr. Walters questioned why it is so hard to get the Provera shot administered to the elderly. Mr. Krems stated he believes it is because most elderly don't know it is available while others may be "too lazy" to take the time to get it.

- D. Members of the Public Who Wish to Address the Board on Specific Agenda Items must Register Their Request at this Time, with Such Comments Subject to the Reasonable Control of the Board Chair as Set Forth in Robert's Rules of Orders

There were no members of the public wishing to address the Board.

II. PROGRAM ISSUES

- A. Discussion/Information on Economic Support Program and Possible Changes

Ms. Mayek distributed three handouts. Ms. Mayek stated in 2012 the State directed counties to form consortia. There were 10 consortia formed. The first handout is an analysis that was completed from 2014 data. Three various scenarios were run and the rankings of each consortia were determined. Portage County is in the Central Consortium along with Langlade, Oneida, and Marathon Counties. Similarities among the high ranking consortia were looked at. Goals and plans were developed from this analysis. The second handout shows the Central Consortium profile developed from the analysis. The last hand out is the plan for the Central

Consortium to meet the goals. Ms. Mayek reviewed this plan. A pilot will be run in Portage County regarding no caseworker caseloads but rather all the cases being lumped into one caseload with workers assigned to work on specific tasks. This will help in determining what works, what doesn't, etc. The Elderly, Blind, Disabled (EBD) caseload may be combined starting May 2. All employees will do time tracking to see how much time it takes for each task. There is frustration between the counties in the consortium since there are no standardized expectations. The State has asked the consortia to follow the examples set by the highest ranking consortias. Mr. Przybelski stated not all the consortia started on the same footing. For example, staffing patterns were different throughout the state. It was agreed that staffing patterns would not go below what they were in 2011 and staff would be added as needed. Mr. Walters questioned why the other counties are not doing a pilot as well. Ms. Mayek stated they will be some piloting in each county. The goal is to have the "pilot" completed and all of the counties in the Central Consortium following suit by January 1, 2017. Standardized Operating Procedures will be developed as well. Discussion is occurring with IT as to finding a system that will work to have all the procedures in one location and allow access to all of the counties. A one-touch approach call center is being developed. This will allow a client to call the call center and for the employee that answers that call to handle any customer request from start to finish. Video training will also be looked at. The State only allows the call center to close for two days per year for meetings between counties in a consortium. Currently there are periodic staff meetings in each county in the consortium at varying times so the call center remains open. Having video meetings would help to understand procedures so that all the counties are on the same page.

III. FISCAL ISSUES

A. Discussion/Possible Action on January 2016 Voucher Report

There were no questions asked.

IV. REPORTS FROM BOARD APPOINTED COMMITTEES/ACTIVITIES

A. Reports for Board Appointed Committees/Activities - May Go Into Closed Session Pursuant to Section 19.85(1)(f) to Consider Cases Which Involve Social or Personal Histories of Specific Persons Which If Discussed in Public Would Be Likely to Have a Substantial Adverse Affect Upon the Person's Reputation

The Board did not go into closed session.

Ms. Dodge reported on the Permanency Planning meeting.

B. Return of Open Session (If Necessary)

The Board did not go into closed session.

V. PERSONNEL ISSUES

A. Discussion/Information on Position Refills

Mr. Przybelski stated one offer letter was sent out today and if accepted, the Department will be at full staff.

V. NEXT MEETING

The next meeting is scheduled for April 11, 2016

VI. ADJOURNMENT

The meeting adjourned at 5:30 p.m.

Submitted by:

Dawn Grasamkee
Recording Secretary

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