



PORTAGE COUNTY

AGRICULTURE & EXTENSION EDUCATION COMMITTEE MINUTES

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

THURSDAY, JANUARY 14, 2021
7:00 PM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial +1 312 626 6799 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 925 6481 5996. You will then be asked to enter in a passcode. Use passcode: Portage.

To attend this meeting by video: go

to <https://uwmadison.zoom.us/j/92564815996?pwd=azB4YngvMzRZOHYrbGJvTG0wQ25XQT09>. If prompted enter passcode: Portage.

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lisa.henriksen@wisc.edu. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (7:00 PM)

Members Present: ANDAY, B. JACOWSKI, C. GUSSEL, D. MARTINSON AND M. JACOWSKI

Staff Present: Connie Creighton, Ken Schroeder, Jason Hausler, Lisa Henriksen

Others Present:

3. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

4. APPROVAL OF MINUTES

5. 20-2716 REVIEW/APPROVAL OF MINUTES FROM DECEMBER 10, 2020

Documents: [12-10-20 AG & EXTENSION MINUTES - DRAFT.PDF](#)

A motion was made by Supervisor B. Jacowski, seconded by Supervisor D. Martinson, to approve. The motion carried by unanimous vote.

6. REPORTS

7. 20-2717 REVIEW VENDOR INVOICE LIST

Documents: [UWEXT VENDOR INVOICE LIST 12.31.20.PDF](#), [PCARD.PDF](#)

8. 20-2718 AREA EXTENSION DIRECTOR REPORT

Documents: [JANUARY 2021 AREA EXTENSION DIRECTOR REPORT.PDF](#)

9. 20-2719 EDUCATOR REPORT

Documents: [JANUARY 2021 EDUCATOR REPORT.PDF](#)



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10. DISCUSSION/POSSIBLE ACTION

11. **20-2720** DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)

- REQUEST FOR SPECIAL MEETING ATTENDANCE: Chair M. Jacowski asked committee members to contact him should any meetings come up before the next scheduled Ag & Extension meeting.
- APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS: None
- SPECIAL MEETING ATTENDANCE REPORTS: None

12. **20-2721** DISCUSSION/POSSIBLE ACTION: DRAINAGE DISTRICT COMMISSION ANNUAL APPOINTMENT RECOMMENDATION PROCESS

Hausler reported he reached out to the Local Government Center to get more direction on if Drainage District interviews can be held in closed session. The response received gave more clarification on state statues regarding open and closed session meetings, but did not give a recommendation. Discussion followed. It was decided to conduct more research and discuss again at the February meeting.

Committee tentatively scheduled the Drainage District interviews for March 10, 2021. Staff will move forward and place the Drainage District Commissioner position advertisement in the Stevens Point Journal.

Chair M. Jacowski recommended having a second drop off location for applications to be submitted since the Annex building is closed to the public. It was agreed to check with the County Clerks Office to see if applications can be dropped off there during business hours.

13. CORRESPONDENCE

14. FUTURE AGENDA ITEMS

- Portage County Situational Analysis

15. NEXT MEETING DATE: FEBRUARY 11, 2021 6:00 PM

16. ADJOURNMENT (7:29PM)

Motion made by Vice-Chair Gussel and seconded by Supervisor B. Jacowski to adjourn. The Motion Carried By Unanimous Vote.

17. NOTICES

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact the Extension Office at 715-346-1316 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.