



PORTAGE COUNTY

AGRICULTURE & EXTENSION EDUCATION COMMITTEE AGENDA

THURSDAY, JANUARY 14, 2021
7:00 PM

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial +1 312 626 6799 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 925 6481 5996. You will then be asked to enter in a passcode. Use passcode: Portage.

To attend this meeting by video: go to <https://uwmadison.zoom.us/j/92564815996?pwd=azB4YngvMzRZOHYrbGJvTG0wQ25XQT09>. If prompted enter passcode: Portage.

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lisa.henriksen@wisc.edu. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER

3. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

4. APPROVAL OF MINUTES

5. **20-2716** **REVIEW/APPROVAL OF MINUTES FROM DECEMBER 10, 2020**
DOCUMENTS: [12-10-20 AG & EXTENSION MINUTES - DRAFT.PDF](#)

6. REPORTS

7. **20-2717** **REVIEW VENDOR INVOICE LIST**
DOCUMENTS: [UWEXT VENDOR INVOICE LIST 12.31.20.PDF](#), [PCARD.PDF](#)

8. **20-2718** **AREA EXTENSION DIRECTOR REPORT**
DOCUMENTS: [JANUARY 2021 AREA EXTENSION DIRECTOR REPORT.PDF](#)

9. **20-2719** **EDUCATOR REPORT**
DOCUMENTS: [JANUARY 2021 EDUCATOR REPORT.PDF](#)

10. DISCUSSION/POSSIBLE ACTION

11. **20-2720** **DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)**
-REQUEST FOR SPECIAL MEETING ATTENDANCE
-APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
-SPECIAL MEETING ATTENDANCE REPORTS



PORTAGE COUNTY

AGRICULTURE & EXTENSION EDUCATION COMMITTEE AGENDA

THURSDAY, JANUARY 14, 2021
7:00 PM

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

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12. **20-2721** **DISCUSSION/POSSIBLE ACTION: DRAINAGE DISTRICT COMMISSION ANNUAL APPOINTMENT RECOMMENDATION PROCESS**
 13. **CORRESPONDENCE**
 14. **FUTURE AGENDA ITEMS**
 15. **NEXT MEETING DATE: FEBRUARY 11, 2021 7:00 PM**

16. **ADJOURNMENT**

17. **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact the Extension Office at 715-346-1316 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.



PORTAGE COUNTY

AGRICULTURE & EXTENSION EDUCATION COMMITTEE MINUTES

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

THURSDAY, DECEMBER 10, 2020
6:30 PM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial +1-929-205-6099, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 912 0461 5471. You will then be asked to enter in a passcode. Use passcode: Portage.

To attend this meeting by video: go to <https://uwmadison.zoom.us/j/91204615471?pwd=YndMMTBiQzhaWmdvZiBlZlZFdCHNaZz09>. If prompted enter passcode: Portage.

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Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (6:30 PM)

Members Present: ANDAY, B. JACOWSKI, C. GUSSEL, D. MARTINSON AND M. JACOWSKI

Staff Present: Connie Creighton, Nathan Sandwick, Ken Schroeder, Jason Hausler, Lisa Henriksen

Others Present:

3. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

4. APPROVAL OF MINUTES

5. 20-2616 REVIEW/APPROVAL OF MINUTES FROM OCTOBER 8, 2020

Documents: [10-8-2020 AG & EXTENSION MINUTES - DRAFT.PDF](#)

A motion was made by Supervisor B. Jacowski, seconded by Vice-Chair C. Gussel, to approve. The motion carried by unanimous vote.

6. REPORTS

7. 20-2617 REVIEW VENDOR INVOICE LIST

Documents: [PCARD.PDF](#), [UWEXT VENDOR INVOICE LIST 11.30.20.PDF](#)

8. 20-2618 AREA EXTENSION DIRECTOR REPORT

Documents: [DECEMBER 2020 AREA EXTENSION DIRECTOR REPORT.PDF](#)

9. 20-2619 EDUCATOR REPORT



PORTAGE COUNTY

AGRICULTURE & EXTENSION EDUCATION COMMITTEE MINUTES

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

THURSDAY, DECEMBER 10, 2020
6:30 PM

Documents:

[DECEMBER 2020 EDUCATOR REPORT.PDF](#)

10. **DISCUSSION/POSSIBLE ACTION**

11. **20-2621 DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)**

- REQUEST FOR SPECIAL MEETING ATTENDANCE: Chair M. Jacowski asked committee members to contact him should any meetings come up before the next scheduled Ag & Extension meeting.
- APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS: Meeting of Chair M. Jacowski with Area Extension Director, Jason Hausler.
- SPECIAL MEETING ATTENDANCE REPORTS: Hausler and Chair M. Jacowski met to discuss changes to the Drainage District Commission annual appointment process.

A motion was made by Supervisor B. Jacowski, seconded by Supervisor D. Martinson, to approve the special meeting requests as presented. The motion carried by unanimous vote.

12. **20-2620 DISCUSSION/POSSIBLE ACTION: DRAINAGE DISTRICT COMMISSION ANNUAL APPOINTMENT RECOMMENDATION PROCESS**

Discussion was held regarding the history of the Ag & Extension Committee's involvement in the recommendation process of the Drainage District Commissioner. Potential changes to the recommendation process were outlined.

A Motion Was Made By Supervisor B. Jacowski, Seconded By Vice-Chair C. Gussel, To Hold The Drainage District Commissioner Interviews In Closed Session.

After further discussion the motion was withdrawn until more research can be done. Will be discussed again at the next Ag & Extension meeting.

13. **CORRESPONDENCE**

14. **FUTURE AGENDA ITEMS**

15. **NEXT MEETING DATE: JANUARY 14, 2021 7:00PM**

16. **ADJOURNMENT (7:54 PM)**

Motion made by Supervisor B. Jacowski and seconded by Vice-Chair C. Gussel, to adjourn. The motion carried by unanimous vote.

17. **NOTICES**

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Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.

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PORTAGE COUNTY, WI
PURCHASE CARD STATEMENTS

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Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
9688	****5184	Denise Worzalla-Rocha	5310	12062020	New	2020/12	563.02
GL Effective Date: 12/06/2020		Invoice Date: 12/06/2020					
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
38157	Office Supplies	One Time Pay Vendor		11/21/2020	11/23/2020	12/11/2020	19.48
38158	Document Camera	One Time Pay Vendor		11/24/2020	11/25/2020	12/11/2020	330.73
38159	Office Supplies	One Time Pay Vendor		12/04/2020	12/07/2020	12/11/2020	73.36
38160	Office Supplies	One Time Pay Vendor		12/05/2020	12/07/2020	12/11/2020	40.50
38161	Subscription Renewal	One Time Pay Vendor		11/16/2020	11/18/2020	12/11/2020	49.00
38162	Subscription Renewal	One Time Pay Vendor		11/11/2020	11/13/2020	12/11/2020	49.95
Org	Object Proj	Account Description	PA Account			GL OVR? PA OVR?	Amount
11000000	53999	P Card Processing				Y-Apprv N	563.02
9694	****7294	Lisa Henriksen	5310	12062020	Released	2020/12	52.53
GL Effective Date: 12/06/2020		Invoice Date: 12/06/2020					
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
38173	Office Supplies	One Time Pay Vendor		11/18/2020	11/19/2020	12/11/2020	52.53
Org	Object Proj	Account Description	PA Account			GL OVR? PA OVR?	Amount
11531000	53100	Office Supplies				N N	52.53

** END OF REPORT - Generated by Henriksen, Lisa **

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PORTAGE COUNTY, WI
VENDOR INVOICE LIST

Papinvlst 1

INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
4671 Caroline Eron								
4671042220	2004052	11/16/2020	120320	641732	535.63 11/23/2020	INV	PD	Virtual Lunch and Learn R
1104 Connie M Creighton								
1104121420		12/14/2020	121720	123406	115.00 12/16/2020	INV	PD	Expense Reimbursement
5386 Daniel Rusch								
5386111320	2004088	11/13/2020	120320	641750	450.00 11/23/2020	INV	PD	FMCWC Grant Reimbursement
4555 Dorsland Farms LLC								
4555102920	2004084	10/29/2020	120320	641759	600.00 11/23/2020	INV	PD	FMCWC Grant reimbursement
3485 Douglas J Vruwink								
3485111320	2004080	11/13/2020	120320	641760	1,312.50 11/23/2020	INV	PD	FMCWC Grant Reimbursement
4080 James Coenen								
4080111320	2004083	11/13/2020	120320	641772	390.00 11/23/2020	INV	PD	FMCWC Grant Reimbursement
1233 Ken Schroeder								
1233120420		12/04/2020	123120	123587	281.68 12/29/2020	INV	PD	Mileage and Dues Reimburs
1683 Nathan D Sandwick								
1683122320		12/23/2020	123120	123614	270.00 12/29/2020	INV	PD	Dues Reimbursement
1 One Time Pay Vendor								
1122920AT		12/29/2020	123120	642215	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
1122920BQ		12/29/2020	123120	642217	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
1122920DL		12/29/2020	123120	642229	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
1122920LS		12/29/2020	123120	642262	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
1122920MN		12/29/2020	123120	642264	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
1122920RR		12/29/2020	123120	642281	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
1122920TS		12/29/2020	123120	642286	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
1122920VE		12/29/2020	123120	642294	75.00 12/29/2020	INV	PD	Master Gardener Volunteer
					600.00			
1411 Sherry J Daniels								
1411111820		11/18/2020	120320	123288	115.00 11/19/2020	INV	PD	Epsilon Sigma Phi Reimbur
					115.00			
=====								
17 INVOICES					4,669.81	=====		

EXTENSION PORTAGE COUNTY BUDGET STATUS REPORT

Budget Year 2020

Accrual Date: December 31, 2020

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	% USED
11531000 UW - Administration	\$ 102,584.00	\$ 101,707.77	\$ 24.37	99.2
11531010 UW - Admin Educational Prgms	\$ (1,723.00)	\$ 177.99	\$ -	-10.3
11532000 UW - Agriculture Agent	\$ 45,913.00	\$ 41,915.38	\$ -	91.3
11532010 UW - Ag Educational Prgms	\$ (3,171.00)	\$ 28,217.69	\$ 1,925.00	-950.6
11532020 UW - Horticulturist	\$ 2,833.00	\$ 120.00	\$ -	4.2
11533000 UW - Resource Agent	\$ 42,908.00	\$ 39,259.48	\$ -	91.5
11533010 UW - Resource Educational Prgms	\$ 261.00	\$ 36.67	\$ -	14.0
11534000 UW - 4-H Agent	\$ 43,445.00	\$ 41,019.72	\$ -	94.4
11534010 UW - 4-H Educational Prgms	\$ 1,901.00	\$ 862.81	\$ -	45.4
11534020 UW - Summer Agent	\$ 3,848.00	\$ 120.00	\$ -	3.1
11535000 UW - Family Living Agent	\$ 43,729.00	\$ 39,627.77	\$ -	90.6
11535010 UW - Fam Liv Educational Prgms	\$ 1,170.00	\$ 82.22	\$ -	7.0
Revenue Total	\$ (66,526.00)	\$ (10,830.98)	\$ -	16.3
Expense Total	\$ 350,224.00	\$ 303,978.48	\$ 1,949.37	87.4
Grand Total	\$ 283,698.00	\$ 293,147.50	\$ 1,949.37	104.0

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PORTAGE COUNTY, WI
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 12

ACCOUNTS FOR: 110 General	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>11531000 UW - Administration</u>							
46770 UW Extension Fees	-200	0	-200	-96.78	.00	-103.22	48.4%
48900 Other Miscellaneous Revenues	-5,339	0	-5,339	-3,067.00	.00	-2,272.00	57.4%
51105 Salaries/Wages (Full-time)	57,893	0	57,893	57,008.88	.00	884.12	98.5%
51305 FICA & Medicare Taxes	4,429	0	4,429	4,215.47	.00	213.53	95.2%
51505 Retirement - County Share	3,908	0	3,908	3,849.05	.00	58.95	98.5%
51510 Health Insurance - County Sha	9,238	0	9,238	14,581.78	.00	-5,343.78	157.8%
51515 Life Insurance - County Share	54	0	54	52.80	.00	1.20	97.8%
51520 Disability Insurance - County	116	0	116	115.20	.00	.80	99.3%
51530 Worker's Compensation	81	0	81	79.55	.00	1.45	98.2%
52170 Reference/Background Checks	42	0	42	.00	.00	42.00	.0%
52210 Telephone	738	0	738	572.61	.00	165.39	77.6%
52475 IT Contracted Services	340	0	340	.00	.00	340.00	.0%
52480 Computer Services - County IT	22,379	0	22,379	22,379.00	.00	.00	100.0%
53100 Office Supplies	1,800	0	1,800	362.84	.00	1,437.16	20.2%
53130 Postage & Shipping	5,339	0	5,339	1,212.21	24.37	4,102.42	23.2%
53140 Photocopying & Printing	800	0	800	249.73	.00	550.27	31.2%
53207 Subscriptions	243	0	243	101.00	.00	142.00	41.6%
53208 Membership & Association Dues	50	0	50	50.00	.00	.00	100.0%
53220 Advertising	50	0	50	20.55	.00	29.45	41.1%
53236 Training - Department	518	0	518	20.88	.00	497.12	4.0%
53305 Mileage	105	0	105	.00	.00	105.00	.0%
TOTAL UW - Administration	102,584	0	102,584	101,707.77	24.37	851.86	99.2%
<u>11531010 UW - Admin Educational Pgms</u>							
48900 Other Miscellaneous Revenues	-2,313	0	-2,313	-310.78	.00	-2,002.22	13.4%
52210 Telephone	590	0	590	488.77	.00	101.23	82.8%
TOTAL UW - Admin Educational Pgms	-1,723	0	-1,723	177.99	.00	-1,900.99	-10.3%
<u>11532000 UW - Agriculture Agent</u>							
52210 Telephone	148	0	148	122.67	.00	25.33	82.9%
52215 Cellular Services	490	0	490	559.20	.00	-69.20	114.1%
52595 UW Contracted Services (State	39,500	0	39,500	38,759.46	.00	740.54	98.1%

11533000 UW - Resource Agent

FOR 2020 12

ACCOUNTS FOR: 110 General	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52210 Telephone	148	0	148	132.40	.00	15.60	89.5%
52595 UW Contracted Services (State)	39,500	0	39,500	38,758.75	.00	741.25	98.1%
53206 Dues	0	0	0	270.00	.00	-270.00	100.0%
53207 Subscriptions	50	0	50	.00	.00	50.00	.0%
53230 Conference & Reg(In State)	650	0	650	.00	.00	650.00	.0%
53236 Training - Department	40	0	40	.00	.00	40.00	.0%
53305 Mileage	1,550	0	1,550	98.33	.00	1,451.67	6.3%
53307 Parking	20	0	20	.00	.00	20.00	.0%
53310 Lodging	200	0	200	.00	.00	200.00	.0%
53412 Educational Materials/Supplie	750	0	750	.00	.00	750.00	.0%
TOTAL UW - Resource Agent	42,908	0	42,908	39,259.48	.00	3,648.52	91.5%
11533010 UW - Resrce Educational Pgms							
48900 Other Miscellaneous Revenues	-500	0	-500	.00	.00	-500.00	.0%
53140 Photocopying & Printing	261	0	261	36.67	.00	224.33	14.0%
53412 Educational Materials/Supplie	500	0	500	.00	.00	500.00	.0%
TOTAL UW - Resrce Educational Pgms	261	0	261	36.67	.00	224.33	14.0%
11534000 UW - 4-H Agent							
52210 Telephone	148	0	148	134.86	.00	13.14	91.1%
52482 Computer Services - Other IT	500	0	500	500.00	.00	.00	100.0%
52595 UW Contracted Services (State)	39,500	0	39,500	38,758.75	.00	741.25	98.1%
53206 Dues	0	0	0	230.00	.00	-230.00	100.0%
53207 Subscriptions	50	0	50	.00	.00	50.00	.0%
53230 Conference & Reg(In State)	400	0	400	180.00	.00	220.00	45.0%
53236 Training - Department	0	0	0	45.00	.00	-45.00	100.0%
53305 Mileage	1,900	0	1,900	670.74	.00	1,229.26	35.3%
53307 Parking	20	0	20	.00	.00	20.00	.0%
53310 Lodging	200	0	200	.00	.00	200.00	.0%
53412 Educational Materials/Supplie	727	0	727	500.37	.00	226.63	68.8%
TOTAL UW - 4-H Agent	43,445	0	43,445	41,019.72	.00	2,425.28	94.4%
11534010 UW - 4-H Educational Pgms							

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PORTAGE COUNTY, WI
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 12

ACCOUNTS FOR: 110 General	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
46770 UW Extension Fees	-500	0	-500	-70.00	.00	-430.00	14.0%
48900 Other Miscellaneous Revenues	-1,975	0	-1,975	-73.52	.00	-1,901.48	3.7%
53140 Photocopying & Printing	2,051	0	2,051	1,006.33	.00	1,044.67	49.1%
53412 Educational Materials/Supplie	2,325	0	2,325	.00	.00	2,325.00	.0%
TOTAL UW - 4-H Educational Pgms	1,901	0	1,901	862.81	.00	1,038.19	45.4%
11534020 UW - Summer Agent							
51120 Seasonal	3,245	0	3,245	.00	.00	3,245.00	.0%
51305 FICA & Medicare Taxes	248	0	248	.00	.00	248.00	.0%
51530 Worker's Compensation	7	0	7	.00	.00	7.00	.0%
52170 Reference/Background Checks	10	0	10	.00	.00	10.00	.0%
52210 Telephone	148	0	148	120.00	.00	28.00	81.1%
53305 Mileage	190	0	190	.00	.00	190.00	.0%
TOTAL UW - Summer Agent	3,848	0	3,848	120.00	.00	3,728.00	3.1%
11535000 UW - Family Living Agent							
52210 Telephone	148	0	148	123.21	.00	24.79	83.3%
52595 UW Contracted Services (State	39,500	0	39,500	38,758.75	.00	741.25	98.1%
53206 Dues	0	0	0	265.00	.00	-265.00	100.0%
53207 Subscriptions	50	0	50	.00	.00	50.00	.0%
53230 Conference & Reg(In State)	650	0	650	85.00	.00	565.00	13.1%
53236 Training - Department	200	0	200	.00	.00	200.00	.0%
53305 Mileage	1,800	0	1,800	322.00	.00	1,478.00	17.9%
53306 Meals	100	0	100	.00	.00	100.00	.0%
53307 Parking	30	0	30	9.00	.00	21.00	30.0%
53310 Lodging	275	0	275	.00	.00	275.00	.0%
53412 Educational Materials/Supplie	976	0	976	64.81	.00	911.19	6.6%
TOTAL UW - Family Living Agent	43,729	0	43,729	39,627.77	.00	4,101.23	90.6%
11535010 UW - Fam Liv Educational Pgms							
48900 Other Miscellaneous Revenues	-290	0	-290	-153.00	.00	-137.00	52.8%
52170 Reference/Background Checks	90	0	90	.00	.00	90.00	.0%

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PORTAGE COUNTY, WI
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 12

ACCOUNTS FOR: 110 General	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53140 Photocopying & Printing	1,170	0	1,170	235.22	.00	934.78	20.1%
53412 Educational Materials/Supplie	200	0	200	.00	.00	200.00	.0%
TOTAL UW - Fam Liv Educational Pgms	1,170	0	1,170	82.22	.00	1,087.78	7.0%
TOTAL General	283,698	0	283,698	293,147.50	1,949.37	-11,398.87	104.0%
TOTAL REVENUES	-66,526	0	-66,526	-10,830.98	.00	-55,695.02	
TOTAL EXPENSES	350,224	0	350,224	303,978.48	1,949.37	44,296.15	

**** END OF REPORT - Generated by Henriksen, Lisa ****



Extension

UNIVERSITY OF WISCONSIN-MADISON
PORTAGE COUNTY

January 2021 Educator Update

FoodWise Education - Kelly Hammond, Penny Schmitt & Hannah Wendels

(Report submitted by Jill Sanders, FoodWise Regional Program Manager)

- Virtual Strong Bodies programming continues every Monday, Wednesday, and Friday in collaboration with Human Development and Relationships Educator, Sherry Daniels.
- Developed a plan to recruit parents of school aged children for Strong Bodies programming, working in collaboration with Boys and Girls Clubs and Backpacks for Hope, offering parents a stress relief from the challenges of balancing e-learning and life.
- McKinley 3rd grade students starting virtual lessons with FoodWise in January.
- Working with Head Start to offer a series of virtual lessons, "Kids in the Kitchen", in which parents and children will join via zoom together showcasing an interactive cooking demonstration to do with their preschooler at home.
- Working with Hmong speaking Nutrition Educator in Marathon County to offer "Kids in the Kitchen" class in Hmong language to Head Start families in Portage county that are interested.

4-H Positive Youth Development Programming - Connie Creighton

- Participated in a 3-day virtual Extension Conference.
- Facilitated four 4-H Club zoom meetings, helped clubs plan, and organize community service activities where 4-H members rang the bell for the Salvation Army, caroled outside of nursing homes, made toys for the humane society, made tie blankets for nursing home residents, and one club made a video to be shared at nursing and assisted living homes.

(Link to video posted below)

- "Merry Christmas" from Plover Clovers 4H Club:

<https://youtu.be/WdxB1os1WkM>



- 4-H Teen Leaders met, via zoom, to select items for their Operation Bootstrap family basket. They worked with an adult 4-H volunteer leader to shop online for the kids and family.
- Facilitated the Market Animal Committee zoom meetings.

- Part of a team planning a multi-county virtual Winter leader Camp Planning Zoom Meetings
- Participated in three State Charter Training Programs plus I held a separate Charter Leader Training for a General Leader.
- Attended virtual Upham Woods Camp Work Group meeting.
- Working with 4-H Clubs and Groups to complete the Charter process.
- Planned and developed December 4-H programming: Virtual Gingerbread House contest open to 4-H members and family members. 16 individual entries and one family entry.

Agriculture Education - Ken Schroeder

- Involved with planning and hosting the Central Wisconsin Farm Profitability Expo, a virtual learning series December 2020 - March 2021. The focus is on encouraging profitable farming by building resilience, diversifying farming operations, reducing inputs, and increasing farmer's return on investment. Two programs in December were Rick Clark, a 5th generation farmer focused on building soil health through no-till and cover crops and Jason Cavidini, Assistant Superintendent on UW-Madison Marshfield Ag Research Station talking about integrating regenerative practices into Wisconsin Farms, including no-till, cover crops, and managed grazing of livestock. For information on upcoming programs see the program Facebook page @WIFarmProfitabilityExpo
- Presented information and hosted discussion on renting irrigated land as part of a December 18th UW-Madison Division of Extension virtual program on Farmland Markets and Leasing Contracts.
- Received confirmation of continued support from the WI Department of Agriculture, Trade and Consumer Protection producer-led watershed protection program. Was successful in grant writing efforts receiving \$31,750 for the Farmers of Mill Creek Watershed and \$30,000 for the Farmers for Tomorrow River Watershed to continue the education and outreach efforts encouraging adoption of soil and water conservation practices in these watersheds in 2021.
- Participated in the Extension All Colleague Virtual Conference throughout the month of December.

Community, Natural Resources & Economic Development Education - Nathan Sandwick

- Completed a series of strategic planning sessions with Door2Dreams, a group formed to help adults with disabilities and their families plan, design, and support new ways of living independently within their communities.
- Participated in a series of web conferences supporting Extension's current program planning and outreach efforts regarding community economic development, organizational leadership and development and housing education.
- Gained current information about the state's Energy Innovation Grant Program.
- Reviewed research on how community stakeholders have been engaged in natural resource-oriented scenario planning efforts to expand knowledge that can be used to inform governance and strategies for sustainable development.

Human Development and Relationships Education - Sherry Daniels

- Continued holding virtual StrongBodies classes every Monday, Wednesday, and Friday, with Penny, and Hannah (Wood County) FoodWise. Forty-four community members are enrolled.
- Held a RentReady training in December with four participants. Working with them on budgets and credit improvements. Placed three more individuals/families in non-predatory rentals. No defaults in the program so far.
- Working with partners from CAP Services and UnitedWay to get a community board to support the Triple P parenting programming in Portage County. Developing a training schedule for 2021.
- Continued working with a state team, on curriculum development titled Planning Ahead, which is a six-part training on decisions that need to be made before end of life. Scheduled first state-wide training to deliver this program. Making plans with the Portage County Aging and Disability Center to deliver the program in 2021, virtually, at this point.
- Continue to set-up and lead Right From the Start Networking group to discuss ways to support young children in Portage County.

Area Director Update - Jason Hausler

- Participated in the Bi-Weekly Department Head calls with Executive Holman.
- Continued serving on the Dean's COVID Task Force and assisting staff with programming checklists for in person meetings/events.
- Continued preparation for the Fairs Advisory Committee meeting at the end of January, reaching out to WCA representatives for their involvement.
- Participated in the All-Colleague Virtual Conference throughout the month.