



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, May 17, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 172 873 417, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order at 5:00 p.m.

Members attending in-person: V. Miresse, G. Hakala, S. Przybylski

Members attending on-line: None

Members absent: D. Jankowski

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. April 5, 2023

A motion was made by S. Przybylski, seconded by G. Hakala to approve the minutes from April 5, 2023 as amended to item 5 by adding the year 2022 to the number of nursing homes decreased and to item 6 by adding Centers for Medicare & Medicaid Services (CMS) to staffing mandates. The motion carried on a voice vote with no negative votes.

REPORTS

2. Update: Recruitment and Retention for PCHCC

M. McDonald, NHA, provided an update on the retention and recruitment for PCHCC. Three CNA candidates were interviewed this week. One candidate is looking for a full-time day position. There were two candidates from the MSTC student class. We are looking forward to the return of our college students. The RN manager is doing well in her position. A candidate was interviewed for an on-call RN position, accepting an every-other-weekend position. The Medical Director role is nearing contract completion.

3. Chairperson

None.

4. Administrator

M. McDonald, NHA, provided an update. PCHCC continues to operate without any temporary staffing, something that many other facilities are not able to do. May 11th marked the end of the pandemic "on paper". McDonald said that many COVID-19 related procedures remain in place but the focus has shifted from COVID-19 to Infection Prevention. Daily symptom screening is no longer required for staff who passed a competency test on symptom reporting. We are working on updating policies and procedures. Powerback Therapy began services on May 15th. We continue to look for opportunities to grow future therapy services. We continue to network with community resources on referrals. We are reviewing the state survey entrance checklist to be proactive on any changes that were made due to the end of the pandemic. Staff worked with our legal council to create a contract for the trishaw bike between PCHCC and Cycling Without Age (CWA). Trishaw rides will begin soon for our residents.

5. Business Manager

- Vendor Invoice List
 - Tegra- new HCC services
 - USA Coil- steam coil for boiler
- Financial Reports

L. Lingford, Business Manager, provided an update. Last week PCHCC was selected for a Payroll Based Journal (PBJ) audit. This is an audit to review a select number of employees for one quarter in 2022. Documentation has been submitted. There is a backlog on the review of information, so results may not be known for several months. Lingford said that COVID-19 reporting will continue. Some reporting will terminate 12/31/24 but other reporting will continue indefinitely. CMS will be looking at random Medicare payments to determine if they were paid correctly. CMS is finding most incorrect payments are the result of the lack of proper documentation. CMS will review and educate facilities based on the results of their findings. Minimum staffing levels have been discussed in the past. CMS is looking at other options, such as basing reimbursement on staff turnover rates.

6. County Executive

J. Pavelski, County Executive, said he recently saw a trishaw bike. He was impressed with the design of the trishaw.

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

CORRESPONDENCE

None.

NEXT MEETING DATE

8. June 21, 2023 at 5:00 P.M. in Annex Conference Rooms 1 & 2

The next meeting will be THURSDAY, June 22, 2023 at 5:00 p.m. in Annex Conference Rooms 1 & 2.

ADJOURNMENT

A motion was made by G. Hakala, seconded by S. Przybylski to adjourn at 5:35 p.m. The motion carried on a voice vote with no negative votes.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.