



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, April 25, 2023

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 955 914 931, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Highway Committee was called to order by Chair M. Jacowski at 3:30 p.m.

Members Present: Chair M. Jacowski, Vice Chair D. Ladick, Member S. Potocki (Remote), Member S. Cieslewicz

Others Attending: Nathan Check, Stacy Zerby, Corey Giese, John Pavelski, Allen Haga, Dylan Rosenthal, Hailey Krutzik

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. March 14,2023 Meeting Minutes

A motion was made by Vice Chair D. Ladick, seconded by Member S. Cieslewicz to approve the minutes. Motion carried by unanimous vote.

REPORTS

2. March 2023 Vendor Invoice Listing

March 2023 Vendor Listing Reviewed

3. Commissioner's Report

Update Only

- Update on Highway Department Staffing and Operations
- Report on Contracted Services, <\$25,000:
 - a. CTH P Milling to Tri-County Paving, Inc. for \$24,843.00
 - b. CTH K Pulverizing to MCC, Inc. for \$8339.30

CORRESPONDENCE

Update Only

4. Seasonal Weight Restriction Press Release
5. WCHA Summer Road School Registration Email

DISCUSSION/POSSIBLE ACTION**6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

No Items

7. Discussion and Possible Action on Request to Close CTH U for Kellner Area Parade, Town of Grant

A motion was made by Member S. Cieslewicz, seconded by Member S. Potocki to approve the request to close CTH U for Kellner Area Parade, Town of Grant with the condition of having traffic control. Motion carried by unanimous vote.

8. Discussion and Possible Action on 2023 Hired Truck and Equipment Bids

A motion was made by Vice Chair D. Ladick, seconded by Member S. Cieslewicz to approve contracts with each bidder based on price and availability. Motion carried by unanimous vote.

9. Discussion and Possible Action on 2023 Hot Mix Asphalt Bids

A motion was made by Member S. Cieslewicz, seconded by Vice Chair D. Ladick to award the Hot Mix Asphalt Bid to American Asphalt. Motion carried by unanimous vote.

10. Discussion and Possible Action on 2023 Bituminous Oil Bids

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to approve the Bituminous Oil Bid to Fahrner Asphalt Sealers, LLC. Motion carried by unanimous vote.

11. Discussion and Possible Action on 2023 Road Material Bids

A motion was made by Vice Chair Ladick, seconded by Member S. Cieslewicz to approve the 2023 Road Material Bids Non-Project to all vendors based on price, location and availability and Project lines 1 and 2 to Wimpey Sand and Gravel and Project line 3 to Milestone Materials. Motion carried by unanimous vote.

12. Discussion and Possible Action on 2023 Equipment Purchase – Supervisor Truck

A motion was made by Member S. Cieslewicz, seconded by Chair M. Jacowski to approve the purchase of a Supervisor Truck from Neuville Motors for \$48,020. Motion carried by unanimous vote.

13. Discussion and Possible Action on 2023 Equipment Purchase - Loader

A motion was made by Member S. Cieslewicz, seconded by Vice Chair D. Ladick to approve the purchase of a Loader from Brooks Tractor, Inc. and the sale of the used loader to Fabick CAT, Inc.

14. Discussion and Possible Action on 2024 Equipment Purchases – Truck Chassis

A motion was made by Vice Chair Ladick, seconded by Member S. Potocki to approve the purchase of Patrol Truck Chassis, Quad Axle Chassis and Sign Truck Chassis from Quality Truck, Inc. for \$586,516. Motion carried by unanimous vote.

15. Discussion and Possible Action on 2024 Equipment Purchases – Sign Truck Body

A motion was made by Member S. Cieslewicz, seconded by Vice Chair Ladick to approve the purchase of Sign Truck Body from Utility Sales and Service for \$302,676. Motion carried by unanimous vote.

16. Discussion and Possible Action on Revision to CTH K(CTH D to CTH B) Relocation Order and Plat

A motion was made by Vice Chair D. Ladick, seconded by Chair M. Jacowski to approve the revised relocation order and plat for CTH K (CTH D to CTH B). Motion carried by unanimous vote.

17. Discussion and Possible Action on Office of the Commissioner of Railroad Request for Improvements to the CTH R Railroad Crossing

A motion was made by Chair M. Jacowski, seconded by Member S. Cieslewicz to postpone the agenda item until the next meeting. Motion carried by unanimous vote.

CLOSED SESSION

18. Motion and Roll Call Vote to Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(e), for the purpose of: Competitive or Bargaining Reasons to Deliberate, Review, and Negotiate the Purchase of Real Estate for CTH R and Wetland Mitigation Projects

A motion was made by Member S. Cieslewicz, seconded by Vice Chair D. Ladick to go into closed session. Motion carried by unanimous vote.

OPEN SESSION

19. Reconvene to Open Session for Possible Action on Items Discussed in Closed Session.

A motion to reconvene to open session was made by Vice Chair D. Ladick, seconded by Member S. Cieslewicz. Motion carried by unanimous vote.

No action was taken in the closed session. Update only.

NEXT MEETING DATE

Monday, May 8, 2023 - 7:00 a.m.

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.