



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, April 6, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 346 638 958, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 05:00 PM

Human Resources Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Matt Jacowski, Steve Cieslewicz (web)

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: K. Vagueiro, J.Jossie (web), T. Heyman (web), E.Wojcik (web), C. Piotrowski (web)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

1.
 - Frontline Supervisor - March 2023
 - The EAP Connection - March 2023
 - The Wellbeing Journey - March 2023
 - The Wellbeing Journey - April 2023

APPROVAL OF MINUTES

2. Human Resources Committee Minutes of March 2, 2023

A motion was made by V. Miresse, seconded by C. Doubek, to approve the minutes from March 2, 2023. Motion to approve carried by voice vote, with no negative votes

Member S Cieslewicz entered meeting at 5:03 PM

REPORTS

3.
 - Vendor Invoice List - February 2023
 - Consumer Price Index - February 2023
 - Health Plan Financial Performance Analysis-Executive Overview - January and February 2023
 - Recruitment Update - 03.30.2023
 - Health Care Center Recruitment and Retention - 03.09.2023
 - Quarterly Reports
 - Employees Hired with Negotiated Wage and/or Vacation
 - Human Resources Department Budgets
 - Human Resources Department
 - Employee Benefits
 - Health Insurance

- Director's Report
 - COVID-19 Policy Update

DISCUSSION/POSSIBLE ACTION

4. Discussion and Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None

5. Discussion and Possible Action re: Salary Study Placement Adjustments

A motion was made by M. Jacowski, seconded by C. Doubek to approve the Salary Study Placement Adjustments. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Budget Amendment Transfer Request - Salary Study Placement Adjustments

A motion was made by M. Jacowski, seconded by V. Miresse to approve the Budget Amendment Transfer Request - Salary Study Placement Adjustments. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Draft Telework Policy

Member S Cieslewicz left meeting at 6:04 PM

NEXT MEETING DATE

8. Thursday, May 4, 2023 at 5:00 p.m.

ADJOURNMENT

Motion by V. Miresse, second M. Jacowski, all ayes to adjourn. Meeting was adjourned at 6:10 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.