



PORTAGE COUNTY

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

LAW ENFORCEMENT CENTER
TRAINING ROOM
1500 STRONGS AVE
STEVENS POINT, WI 54481

Thursday, February 2, 2023

8:30 AM

Remote Attendance & Comment

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 239 801 895 710

Passcode: 9niUnH

Or call in (audio only)

[+1 872-242-7813,,108382440#](#) United States, Chicago

Phone Conference ID: 108 382 440#

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 8:37 am.

Members Present:

Attending In-Person: Mark Deaver, Don Jankowski, David Lutz, Brandi Makuski, John Pavelski, Nick Proulx, Corinna Neeb, Joe Nagel, Wayne Kropidowski, Brian Lepper, Pete Krzmarzick

Attending Online: Gary Garske, Jason D'Acchioli, Todd Peterson, Patrick Burch

Members Absent: JB Moody, Kenneth Collins, Dan Reber, Ken Glazer (Excused), Hunter Hart, Jason Draheim, Stephanie Duxbury-Weir, Sally McGinty (Excused), Joel Proulx, Jacob Greeley

Others Attending:

Attending In-Person: Robert Weinert, Kasia Norgaard, Trevor Howard

Attending Online:

APPROVAL OF MINUTES

1. LEPC Minutes 11.03.2022

Correction requested by Corinna Neeb: correction to Gary Garske's name to reflect correct spelling (Garske vs Garski).

A motion was made by Don Jankowski, seconded by Brandi Makuski, to approve the corrected LEPC meeting minutes for November 3, 2022. Motion carried by voice vote, with no negative votes.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

REPORTS**2. Emergency Coordinator's Report**

EM Coordinator Bob Weinert:

- Identified candidate for the EPCRA Program Manager's position
- Submitted the EPCRA Grant report for 2022
- Monogram, the HAZMAT Team and Emergency Management will be conducting initial planning meeting to discuss a functional hazmat exercise for this year

3. Emergency Release and Spill Report

Fire Chief Mark Deaver:

- There were some spills, however none of them were over the limit requiring reporting

4. Portage County Hazardous Materials Team Report

Fire Chief Mark Deaver:

- Bought small spill kits for all the departments

DISCUSSION/POSSIBLE ACTION**5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

6. Hazardous Materials Response Claims

None

7. Existing TIER II Plan Updates

EM Coordinator Bob Weinert:

- 35 entries to the state from facilities across the county, out of that, 23 were reporting facilities

8. New TIER II Plans

EM Coordinator Bob Weinert:

- 19 TIER II submissions thus far, with an additional three that were deleted
- New build for Verizon Wireless - no chemicals this year

9. Offsite Facility Emergency Plans

EM Coordinator Bob Weinert:

- 10 planning facilities will need to have their plans updated

10. Hazmat Countywide Strategic Plan

EM Coordinator Bob Weinert:

- Last year's countywide hazmat plan has been submitted

11. New Members Addition/Approval

None

12. Consideration of Future Agenda Items

Future agenda items:

1. Training baseline for the Emergency Operations Center (EOC) and First Responders, as well as towns and villages
2. Review and approve by-laws

NEXT MEETING DATE May 4, 2023 at 8:30 am

ADJOURNMENT

A motion was made by Joe Nagel, seconded by Brian Lepper, to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:52 am

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.