



# PORTAGE COUNTY

## MEETING MINUTES

### PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC  
TRAINING ROOM  
1500 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Wednesday, March 22, 2023

8:00 AM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 633 755 404, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to [norgaark@co.portage.wi.us](mailto:norgaark@co.portage.wi.us). The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

#### CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:07 AM

Members Present: Don Jankowski, Stan Potocki, David Peterson, David Medin  
Attending In-Person: Don Jankowski, Stan Potocki, David Peterson, David Medin  
Attending Online:  
Members Excused:  
Members Absent: Scott Soik

Others Attending:  
Sheriff Mike Lukas, Sheriff's Office  
Chief Deputy Ben Beaudoin, Sheriff's Office  
Captain Josh Ostrowski, Sheriff's Office  
Captain Ron Leach, Sheriff's Office  
Denise Nash, Sheriff's Office  
Katarzyna Norgaard, Sheriff's Office, Recording Secretary  
Robert Weinert, EM  
Andrea Krantz, EMS  
Heather Schultz, Medical Examiner  
John Pavelski, County Executive  
Jennifer Jossie, Finance Director (Remote)  
Lieutenant Jacob Wills, Sheriff's Office  
Adam Meshak, Amherst Fire Department  
Anthony Luchini, Plover Fire Department/EMS  
Brandi Makuski, Stevens Point-Plover Metro Wire (Remote)

#### APPROVAL OF MINUTES

##### 1. Public Safety/Emergency Management Committee Meeting Minutes February 22, 2023

EM Coordinator Bob Weinert requested the following corrections to February 22, 2023 Public Safety Emergency Management Committee Meeting Minutes:

- Attending State not National Emergency Management Conference in Madison
- Thirty (30) not thirty-two (32) attended the Incident Command Training

A motion was made by David Peterson, seconded by David Medin, to approve corrected February 22, 2023 Public Safety Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

## VENDOR INVOICE LIST REPORTS

Supervisor David Peterson had a question regarding firearms purchase. No other questions.

2. Sheriff
3. Emergency Medical Services
4. Medical Examiner

## SHERIFF'S OFFICE ACTIVITY REPORTS

5. Emergency Management

EM Coordinator Bob Weinert:

- Participated in the State Emergency Management Conference in Madison
- Thirty-two (32) people attended the Event Security Planning Course
- Conducted two planning meetings re: Hazmat tabletop exercise at Monogram Foods in Plover - the event is scheduled for March 30, 2023

6. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- Attended Event Security Planning Course
- Attended EMS protocol meeting with the providers and Dr. Clark
- Cradle Point routers have been installed in all the ambulances
- Attended Portage County EMS Association Meeting
- Received new pediatric safety straps

7. Jail Activities

Captain Ron Leach:

- One resignation in the jail
- Currently there are four vacancies in the jail
- One person is in training and is doing well
- Conducting interviews for the vacant positions

8. Operations Activities

Captain Josh Ostrowski:

- Patrol
  - Two deputies are in training and are doing well
  - Completed backgrounds for the deputy positions and will be scheduling second interviews
  - Completed in-service training for Operations Division
- Communication Center
  - Continuing interviews for open positions in the Communication Center, uptick in applications

9. Administrative Activities

Sheriff Mike Lukas:

- Uptick in Academy applications
- Working with Human Resources on Shift Differential for Communication Technicians and Corrections Officers, need committee support on this
- Puro Clean will be doing a K-9 fundraiser in July
- Blackboard contract has been extended for 3 years with no extra cost

- Working on the COPS grant to fund the second Drug Officer position

**10. Medical Examiner Activities**

ME Heather Schultz:

- Hired another Deputy Medical Examiner and will start training next week

**PUBLIC NOTICE**

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

**CORRESPONDENCE**

**11. EMS Provider Monthly Activity Reports**

**12. Medical Director's Report**

**DISCUSSION ONLY**

**13. State and Local Fiscal Recovery Funds (SLFRF) Project - Mental Health Transports for all of Portage County**

Sheriff Mike Lukas:

- SLFRF Request for \$80,000 in 2023 and \$80,000 in 2024 to enter into an agreement with REDI Transports to transport mental health individuals to other medical facilities

**14. Capital Improvement Project/FY24 Appropriations Community Project for Upgraded Camera Systems for all of Portage County**

Sheriff Mike Lukas:

- Applied for \$504,000 for Capital Improvement Project /FY24 (Federal funds) for camera systems throughout the Portage County buildings

**DISCUSSION/POSSIBLE ACTION**

**15. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

On March 15, 2023 Chair Don Jankowski had a meeting with a member of the public along with Sheriff and Corporation Counsel re: dog on leash enforcement on the Green Circle.

A motion was made by David Medin, seconded by David Peterson, to approve the Special Meeting Report for Chair Don Jankowski. Motion carried by voice vote, with no negative votes.

**NEXT MEETING DATE** Wednesday, April 26, 2023 at 8:00AM, LEC Training Room

**ADJOURNMENT**

A motion was made by Stan Potocki, seconded by David Peterson, to adjourn. Motion carried by voice vote. Meeting adjourned at 8:41 am.

*Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.*

*Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.*