



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, April 10, 2023

3:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 484 894 315, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 03:00 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Scott Soik

Attending In-Person: Jeanne Dodge, Larry Raikowski, Dave Ladick, Scott Soik

Attending Online:

Members Excused: Julie Morrow

Members Absent:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

1. March 13, 2023 Meeting Minutes

A motion was made by Dave Ladick, seconded by Scott Soik, to approve the meeting minutes. Motion to approve the meeting minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski provided an update on delinquent taxes and tax deed sales.

4. Information Technology

Director Gollnick has no updates other than items on the agenda.

5. Purchasing

Director Schultz was not available for an update at this time due to a conflicting meeting.

6. Finance

Director Jossie discussed the information detailed in the memo in the packet.

7. County Executive

County Executive Pavelski was not available for an update at this time due to a conflicting meeting.

DISCUSSION/POSSIBLE ACTION**8. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to approve request for Tax Deed property viewing on April 13, 2023 for Larry Raikowski. Motion to approve request for Tax Deed property viewing on April 13, 2023 for Larry Raikowski carried by voice vote, with no negative votes.

9. Discussion and Possible Action regarding Resolution Revising the Code of Ordinances Section 3.9 Computer Use Policy

A motion was made by Scott Soik, seconded by Jeanne Dodge, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

10. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Aging & Disability Resource Center - Community Foundation grant award in the amount of \$4,000

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to approve grant award. Motion to approve grant award carried by voice vote, with no negative votes.

11. Discussion and Possible Action regarding Resolution Authorizing State and Local Fiscal Recovery Funds (SLFRF) Program Projects

A motion was made by Dave Ladick, seconded by Jeanne Dodge, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Resolution Authorizing 2023 Budget Amendments and Transfers

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

A motion was made by Scott Soik, seconded by Dave Ladick, to approve write-offs \$1,000 and over. Motion to approve write-offs \$1,000 and over carried by voice vote, with no negative votes.

NEXT MEETING DATE**14. April 24, 2023**

The next meeting will be on April 24, 2023 as a special meeting to discuss financing of various projects. The next regular meeting will be May 8, 2023.

ADJOURNMENT

A motion was made by Scott Soik, seconded by Jeanne Dodge, to adjourn. Motion carried by voice vote.
Meeting adjourned at 03:33 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.