



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, March 13, 2023

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 662 779 471, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 04:00 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow, Scott Soik

Attending In-Person: Larry Raikowski, Dave Ladick, Julie Morrow, Scott Soik

Attending Online: Jeanne Dodge

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Various members of the public registered to speak on agenda item #14.

CORRESPONDENCE

1. WI Department of Health Services - 2021 Single Audit Report Desk Review

Director Jossie shared the correspondence.

2. WI Department of Revenue - February 2023 Wisconsin Economic Forecast Update

Director Jossie shared the correspondence.

APPROVAL OF MINUTES

3. February 13, 2023

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the meeting minutes. Motion to approve the meeting minutes carried by voice vote, with no negative votes.

REPORTS

4. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

5. Treasurer

Treasurer Przybelski updated the Committee on tax collections and tax deeds.

6. Information Technology

Director Gollnick updated the Committee on recent IT improvements and equipment purchases.

7. Purchasing

Director Schultz updated the Committee on recent procurements and surplus equipment.

8. Finance

Director Jossie shared updates from her memo included in the agenda packet including sales tax, vehicle registration fees, capital projects, staffing, debt service planning, gift cards, grants, budget planning, and audit fieldwork.

9. County Executive

County Executive Pavelski shared updates on broadband grants and master facility planning.

DISCUSSION/POSSIBLE ACTION

10. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meetings.

11. Discussion and Possible Action regarding Contract Approval for CivicPlus for Website (Portage County Ordinance 3.7.11)

A motion was made by Julie Morrow, seconded by Scott Soik, to approve the contract. Motion to approve the contract carried by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Resolution Declaring Official Intent to Reimburse Expenditures on Highway Projects from Proceeds of Borrowing

A motion was made by Dave Ladick, seconded by Scott Soik, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Aging & Disability Resource Center - Connexus Credit Union grant application in the amount of \$10,000
- Sheriff - WI Department of Military Affairs grant award in the amount of \$106,249
- Sheriff - WI Department of Health Services grant application in an amount yet to be determined

A motion was made by Scott Soik, seconded by Julie Morrow, to approve the grant applications and awards. Motion to approve the grant applications and awards carried by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Evaluation and Recommendation of State and Local Fiscal Recovery Funds (SLFRF) Program Project Requests Received by January 1, 2023 Previously Postponed

- Central Rivers Farmshed - Community Co-Packing Solutions
- Childcar, Inc. - Portage County Child Care-Community Response & Support

Various members of the public addressed the Committee in support of the project requests. Presentations were provided by Central Rivers Farmshed and Childcar, Inc.

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve \$387,000 for equipment related to the Central Rivers Farmshed Co-Packing Solutions project. The motion to approve \$387,000 for equipment related to the Central Rivers Farmshed Co-Packing Solutions project Passed by the following vote:

4 Yes: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow
0 No: None
1 Abstain: Scott Soik

A motion was made by Dave Ladick, seconded by Larry Raikowski, to approve the marketing, Recruitment Specialist, and related admin costs within Strategy 1 of the Childcar, Inc. project. The motion to approve the marketing, Recruitment Specialist, and related admin costs within Strategy 1 Failed by the following vote:

2 Yes: Larry Raikowski, Dave Ladick
2 No: Jeanne Dodge, Julie Morrow
1 Abstain: Scott Soik

15. Discussion regarding Program Assessments - Treasurer's Office

Treasurer Przybelski presented the program assessment documents for the office.

NEXT MEETING DATE

16. April 10, 2023

Director Jossie shared upcoming meetings for April 10th, which will need to move the time up to 3pm or 3:30pm and also April 24th for master facility planning, if necessary.

ADJOURNMENT

A motion was made by Julie Morrow, seconded by Scott Soik, to adjourn. Motion carried by voice vote.
Meeting adjourned at 06:38 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.