



# PORTAGE COUNTY

PORTAGE COUNTY ANNEX  
CONFERENCE ROOM 5  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

## MEETING AGENDA

### FINANCE COMMITTEE

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**Monday, April 10, 2023**

**3:00 PM**

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 484 894 315, then press #

To attend this meeting by video: [Click here to join the meeting](#)

#### CALL TO ORDER

#### PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

#### CORRESPONDENCE

#### APPROVAL OF MINUTES

1. March 13, 2023 Meeting Minutes

#### REPORTS

2. Vendor Invoice Lists
3. Treasurer
4. Information Technology
5. Purchasing
6. Finance
7. County Executive

#### DISCUSSION/POSSIBLE ACTION

8. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
  - Request for special meeting attendance
  - Approval of attendance of special meetings
  - Special meeting attendance reports
9. Discussion and Possible Action regarding Resolution Revising the Code of Ordinances Section 3.9 Computer Use Policy
10. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):
  - Aging & Disability Resource Center - Community Foundation grant award in the amount of \$4,000
11. Discussion and Possible Action regarding Resolution Authorizing State and Local Fiscal Recovery Funds (SLFRF) Program Projects

12. Discussion and Possible Action regarding Resolution Authorizing 2023 Budget Amendments and Transfers

13. Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

#### **NEXT MEETING DATE**

14. April 24, 2023

#### **ADJOURNMENT**

*Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.*

*Notice: Any person who plans to attend the meeting remotely but wishes to comment on an agenda item can send their comments via email to [finance@co.portage.wi.gov](mailto:finance@co.portage.wi.gov). The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.*

*Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.*