



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, March 15, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 924 303 143, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order at 5:00 p.m.

Members attending in-person: V. Miresse, G. Hakala, D. Jankowski, S. Przybylski, L. Weaver

Members attending on-line: None

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. February 15, 2023 PCHCC Committee Minutes

A motion was made by L. Weaver, seconded by S. Przybylski to approve the minutes from February 15, 2023. The motion carried on a voice vote with no negative votes.

REPORTS

2. Update: Recruitment and Retention for PCHCC

M. McDonald, NHA, said the RN Manager position has been filled and our new employee has been working in the position three days! L. Belanger-Tess, Human Resource Director, provided an update on staffing and recruitment. Belanger-Tess reiterated the RN Manager position was filled. A CNA position has also been filled, since the last report was provided.

3. Chairperson

None.

4. Administrator

M. McDonald, NHA, said the health care industry is seeing a deficit of workers. On March 13th it was three years since the start of the COVID pandemic. Facility closures are ongoing. The occupancy in February 2021 was 31.9 and February 2023 was 23.8. The managed care organizations are looking to move their clients out of the skilled nursing facilities sooner for financial reasons. We recently had two Infection Prevention surveys, both citation free. The administration team will be meeting with the Aspirus Director of Business Development on Monday to get a pulse on the skilled world from the hospital view. M. McDonald said we had a recent resignation of a day-time CNA. The day shift positions are becoming hard to fill.

M. McDonald said that our current therapy company has provided a 90 day notice to discontinue services. The reason is that PCHCC no longer meets their business model. We are working with Procurement to secure a one-year emergency contract. Therapy services are mandatory or we cannot do admissions. There is an urgency to secure a contract to provide 60 days for transparent transition. We will have a recommendation for the PCHCC Committee meeting on April 5, 2023 and for the County Board of Supervisors on April 18, 2023.

5. Business Manager

- Vendor Invoice List
 - Complete Control- boiler repairs
 - Tegra- owner's rep for new health care center

- Financial Reports

L. Lingford, Business Manager, provided information on the financial picture for the year 2022. There was \$1.5M in property tax levy in 2022, the same amount as in 2021. Nursing home revenue was \$3.1M in 2022, compared to \$3.9M in 2021. Salaries and benefits were \$3M in 2022, compared to \$3.6M in 2021. There was a change in the dietary department mid year. The services were outsourced. The expense for labor would have moved to the professional expense category. State bed tax was \$97,920 in 2022, compared to \$127,840 in 2021. The year 2022 was the first full year of paying bed tax on 48 bed licenses. Natural Gas increased to \$43,000 in 2022 compared to \$32,000 in 2021. There were 64.73 full-time equivalent (FTE) employees in 2022 compared to 77.58 in 2021. The 2022 budget was based on a census of 35 with an actual census of 24.2. The cost per day was \$622 in 2022 compared to \$496 in 2021. The nursing home revenue from 2022 covers 57% of expenses compared to 66% in 2021.

6. County Executive

J. Pavelski, County Executive, commented on a recent newspaper article. The article suggested having CLA review their original market study and business plan. Executive Pavelski said CLA had provided the template to analyze the financial projection. Staff could use the model to update any financial changes.

DISCUSSION/POSSIBLE ACTION**7. Discussion/Possible Action: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

8. Discussion Only: Regarding Federal Minimum Staffing Mandate

The proposed minimum staffing mandate was discussed. The Centers for Medicare and Medicaid (CMS) issued a report to Congress in 2001 recommending a daily minimum standard of 4.1 hours of total direct care nursing time per resident, split between 2.8 hours from CNA, .75 hours from RN and .55 hours from LPN. This is not currently in effect. M. McDonald said that there are facilities that have staffing shortages. This proposed mandate is to protect the residents. L. Lingford said there is data available on the CMS Nursing Home Compare website that shows the staffing star rating and staffing hours per resident per day. L. Lingford said that currently, for a census of 27 the staffing ratio is 4.75.

9. Discussion/Possible Action: Regarding Retaining an Independent Consultant to Analyze the Original Market Study and Business Model to Incorporate the Effects of COVID-19 and Economic Changes.

A motion was made by L. Weaver, seconded by S. Przybylski to direct staff to explore retaining Clifton Larson Allen (CLA) to reevaluate the market study. The motion carried on a voice vote with no negative votes.

CORRESPONDENCE

None.

NEXT MEETING DATE**10. April 5, 2023 at 5:00 P.M. in Annex Conference Rooms 1 & 2.****ADJOURNMENT**

Chair V. Miresse adjourned the meeting at 6:00 p.m.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.