



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Monday, March 6, 2023

3:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 488 706 90, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:00 PM

Members Present: Don Jankowski, Dave Medin, Mike Splinter, Mike Wiza, Matt Jacowski all attending In-Person.

Attending Online: Jeanne Dodge

Also Attending: Todd Neuenfeldt, Chris Schultz, John Pavelski, Robin Falk, Dave Ladick, Cass Cousins, Nathan Sandwick, Ryan Kernosky attended in-person. Attending virtually Mike Van Klei, Joan Honl, Shaun Przybylski, Laura Belanger, Jacob Wills, and Metro Wire.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE No Correspondence at this time.

APPROVAL OF MINUTES

1. Amended Minutes from Joint Space and Properties and Health Care Center meeting January 24, 2023.

A motion was made by Dave Medin, seconded by Mike Splinter, to approve minutes as amended adding Note: Space and Properties Motion only; Health Care Center Committee did not vote to pause the Health Care Center project. Motion to Approve carried by voice vote, with no negative votes.

2. February 7, 2023 Meeting Minutes

A motion was made by Mike Splinter, seconded by Dave Medin, to approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

3. Vendor Invoice List Dated 2-28-23

4. DIRECTOR'S REPORT

Ruth Gilfry carpeting replacement is progressing nicely. The major areas are completed. Leaving mostly the outside offices. Submitting paperwork for the custodial position vacated by the retirement of Barb Kenowski. Reviewing position of Maintenance Technician Specialist/Electrician. Working on CIPs (Capital Improvement Projects) which will be presented at next month's meeting. Motion by Mike Splinter to place on file, seconded by Dave Medin. Motion carried with unanimous voice vote.

5. TEGRA Facility Master Plan Report

Mike Van Klei spoke to the current list of questions. TEGRA continues to meet with Supervisors.

DISCUSSION/POSSIBLE ACTION**6. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Mike Splinter, seconded by Dave Medin, to approve three special meeting attendance forms for Don Jankowski. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE April 4, 2023 at 3:30 p.m. in Annex Conference Room 1 and 2.

Matt Jacowski joined the meeting at 3:20.

ADJOURNMENT

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to adjourn. Motion carried by voice vote.

Meeting adjourned at 03:37 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.