



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, March 7, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 700 847 265, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Al Haga

Members Present: Supervisors Al Haga, Larry Raikowski, Stan Potocki, Don Jankowski, and Dave Ladick

Staff Attending: County Clerk Davis, County Executive Pavelski, Corporation Counsel Hickethier, County Executive Administrative Assistant Falk, Planning & Zoning Director Reed, GIS/LIS Manager Hartman, Administrative Secretary Benedict, and Finance Director Jossie

Others Attending: Supervisors Barry Jacowski, Jeanne Dodge, Mike Olson, Suzanne Oehlke, and Vinnie Miresse and members of the public.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

None.

APPROVAL OF MINUTES

1. February 7, 2023 Minutes

A motion was made by Supervisor Jankowski, seconded by Supervisor Ladick, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

Vendor invoice lists were presented for review.

3. Corporation Counsel

Corporation Counsel Hickethier provided an update of his office.

4. County Clerk

County Clerk Davis provided an update on her office.

DISCUSSION ONLY

5. Citizen Request for Assessment of Dewey Shooting Range Department Oversight and Ordinance Change

Discussion included the citizen request for the assessment of the Dewey shooting range department oversight and proposed ordinance change.

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS

6. Appointment of David Hickethier to the Traffic Safety Commission for the remainder of a four-year term expiring April 20, 2026

A motion was made by Supervisor Ladick, seconded by Supervisor Potocki, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

7. Appointment of Sara Raikowski to the Traffic Safety Commission for the remainder of a four-year term expiring April 20, 2026

A motion was made by Supervisor Jankowski, seconded by Supervisor Potocki, to approve the appointment. Motion to approve carried by voice vote, with no negative votes. Supervisor Raikowski abstained.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Discussion included the missing fields on the submitted Special Meeting Attendance sheets and committee minutes neglecting to include details of approval. Supervisors directed County Clerk Davis to send a memo regarding the Special Meeting Attendance sheets and committee minutes to all department heads and administrative offices to committees.

9. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Raikowski, seconded by Supervisor Ladick, to approve. Motion to approve carried by voice vote, with no negative votes.

10. Discussion/Possible Action Re: Revision of Portage County Code of Ordinances Sections 3.1.17 Resulting in the Land and Water Conversation Committee adding a 7th member, to be a county supervisor appointment from the Health and Human Services Board

A motion was made by Supervisor Ladick, seconded by Supervisor Jankowski, to keep six members only on the Land and Water Conversation Committee. Motion to approve carried by voice vote, with no negative votes.

11. Discussion/Possible Action Re: Authorizing Republication and Renumbering of the Portage County Code of Ordinances and Adopting a Manner of Order, Classification, and Arrangement of the Portage County Code of Ordinances

A motion was made by Supervisor Jankowski, seconded by Supervisor Raikowski, to approve. Motion to approve carried by voice vote, with no negative votes.

12. Discussion/Possible Action Re: Amending Portage County Code of Ordinances Section 3.1.19, Land Records Modernization Committee, Resulting in a Reduction of Committee Members

A motion was made by Supervisor Jankowski, seconded by Supervisor Potocki, to approve.

A motion was made by Supervisor Ladick, seconded by Supervisor Raikowski, to amend the resolution and strike in the redline document "5. Position Appointment-City of Stevens Point Surveyor", unstrike "8. Citizen appointment - assessor" and renumber consecutive numbers. Motion on the amendment carried by voice vote, with no negative votes.

Motion on the amended resolution carried by voice vote, with no negative votes. The amended resolution was approved.

NEXT MEETING DATE

13. April 4, 2023 @ 5:00 PM

The next meeting date was rescheduled for April 3, 2023 @ 5:00 PM.

ADJOURNMENT

A motion was made by Supervisor Ladick, seconded by Supervisor Haga, to adjourn. Motion to Adjourn carried by voice vote, with no negative votes. The meeting adjourned at 6:04 PM.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.