



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, February 15, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 331 844 719, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order at 5:00 p.m.

Members attending in-person: V. Miresse, G. Hakala, D. Jankowski, S. Przybylski, L. Weaver

Members attending on-line: None

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. January 18, 2023 PCHCC Committee Minutes

A motion was made by S. Przybylski, seconded by L. Weaver to approve the minutes from January 18, 2023. The motion carried on a voice vote with no negative votes.

2. January 24, 2023 Joint Space & Properties and PCHCC Committee Minutes

A motion was made by D. Jankowski, seconded by L. Weaver to discuss the minutes. The motion carried on a voice vote with no negative votes. A motion was made by L. Weaver, seconded by D. Jankowski to amend the minutes for agenda item number 2 to:

Note: Space and Properties Motion only; Health Care Center Committee did not vote. The motion carried on a voice vote with no negative votes. A motion was made by L. Weaver, seconded by D. Jankowski to approve the amended minutes. The motion carried on a voice vote with no negative votes.

REPORTS

3. Update: Recruitment and Retention for PCHCC

L. Belanger-Tess, Human Resource Director, provided an update on staffing and recruitment. See the report included with the minutes. There have been some Certified Nurse Aide positions filled. A current CNA will be transferring from a 24-hour position to an on-call position effective February 19th. An offer was made and accepted for the RN manager position. This position was filled by Portage County recruitment efforts. We did not use the staffing agency to fill the position.

4. Chairperson

No report.

5. Administrator

M. McDonald, NHA, said that it will be three years since we went into precautions for COVID-19. M. McDonald said we received a memo today from the Department of Health Services regarding the endemic. She said the last three years have caused changes to Human Resource needs, census and operational costs and this information was presented at the County Board meeting. As the pandemic winds down, the State of Wisconsin will be discontinuing the free testing supplies and free laboratory testing services. We

opened the south unit on January 9th. Occupancy has waned from one resident to eight residents. The referral base is still very volatile. There are many more options available for alternative care. A new senior living facility is under construction on the north side of Stevens Point. We continue working with the local hospitals on referrals. M. McDonald said that minimum staffing requirements may be implemented at a state level. Some other states already have this requirement. This could have ramifications for some facilities and they may have to reduce the census to align with their current staffing levels. Internally, we are looking ahead to spring motivations for residents and staff.

6. Business Manager

- Vendor Invoice List
 - Complete Control- air handler repair
 - Lynn Lingford- holiday luncheon
 - Mid Wis Flooring- lobby floor repair
 - Star Environmental- wetland delineation
 - Wold Architects- design services

- Financial Reports

L. Lingford, Business Manager, said that the Medicaid reimbursement rates have increased. We received a payment of \$95,000 in December for rate changes that became effective on July 1, 2022. The current daily reimbursement is around \$270. The average census for January 2023 was 22.4. L. Lingford said there are changes in the typical length of stay for short-stay residents. Insurance trends are having residents authorized for shorter lengths of stay with quicker discharges to lower levels of care facilities. The average length of short-term stay in January 2023 was 18 days. Included in the agenda packet was a list of Wisconsin nursing facilities that have closed from 2016-2022. 58 facilities have closed during that timeframe. L. Lingford explained the JT and Associates report. This report is an annual report that shows PCHCC costs compared to other facilities of similar size for all homes, rural homes and government homes. The costs are shown by various categories, such as labor, utilities, and direct care. PCHCC total allowable costs for 2021 were \$501.62 per day, compared to \$349.89 for other government homes.

7. County Executive

No report.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

9. Discussion/Possible Action: Regarding Resolution Authorizing A Special Election On August 8, 2023, For The Purpose Of A Referendum To Further Exceed The State Imposed Property Tax Levy Limits For Operating The Portage County Health Care Center

A motion was made by S. Przybylski, seconded by G. Hakala to approve and endorse the placement of the resolution on the County Board meeting agenda. This motion was later withdrawn. A lengthy discussion ensued. Resolutions typically begin at the PCHCC Committee level, then move to Finance and then to the full County Board. There is a strict timeline that would need to be followed to meet the deadline for a special election on August 8, 2023. Due to that timeline, the resolution was presented at the Finance Committee meeting on February 13th. The Finance Committee approved for placement on the County Board meeting agenda without a recommendation. A motion was made by S. Przybylski, seconded by G. Hakala to approve for placement on the County Board meeting agenda without a recommendation. The motion carried on a voice vote with no negative votes and L. Weaver abstaining.

CORRESPONDENCE

Chair V. Miresse had included an article in the agenda packet from Wisconsin Public Radio; 'It's heartless': Green Bay-area assisted living facility to evict Medicaid recipients.

NEXT MEETING DATE

- 10. March 15, 2023 at 5:00 P.M. in Annex Conference Rooms 1 & 2.**

ADJOURNMENT

A motion was made by D. Jankowski, seconded by S. Przybylski to adjourn at 6:55 p.m. The motion carried on a voice vote with no negative votes.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.

Health Care Center Staffing	10/12/2022		11/14/2022		12/21/2022		2/14/2023	
	Employees	FTE	Employees	FTE	Employees	FTE	Employees	FTE
HEALTH CARE CENTER DIRECTOR	1	1.00	1	1.00	1	1.00	1	1.00
ASSISTANT HCC DIRECTOR	1	1.00	1	1.00	1	1.00	1	1.00
DIRECTOR OF NURSING	1	1.00	1	1.00	1	1.00	1	1.00
RN MANAGER	0	0.00	0	0.00	0	0.00	0	0.00
CLINICAL LIAISON	1	1.00	1	1.00	1	1.00	1	1.00
ACTIVITY SUPERVISOR	1	1.00	1	1.00	1	1.00	1	1.00
SOCIAL WORKER - HCC	2	1.50	2	1.50	2	1.50	2	1.50
ADMINISTRATIVE ASSOCIATE IV-E	1	1.00	1	1.00	1	1.00	1	1.00
FINANCIAL ASSOCIATE II	1	1.00	1	1.00	1	1.00	1	1.00
MEDICAL RECORDS ASSOCIATE	1	1.00	1	1.00	1	1.00	1	1.00
DIETITIAN	1	0.50	1	0.50	1	0.50	1	0.50
ACTIVITY ASSISTANT	2	1.50	2	1.50	2	1.50	2	1.50
REGISTERED NURSE	7	5.20	7	5.20	7	5.20	7	5.20
LICENSED PRACTICAL NURSE	4	3.275	4	3.275	4	3.275	4	3.275
CERTIFIED NURSING ASSISTANT	16	13.40	16	13.1	17	13.50	20	15.50
less one employee who holds 2 positions	-1		-1		-1		-1	
Total	39	33.38	39	33.08	40	33.48	43	35.48
ON-CALL/CASUAL NURSE'S AIDE	15		12		10		9	
Staffing Needs - Current for 22 Residents								
RN MANAGER	1	1.00	1	1.00	1	1.00		
REGISTERED NURSE	1	0.6	1	0.6	1	0.6		
Staffing Needs - 27 Residents								
CERTIFIED NURSING ASSISTANTS	4		4	3	2	7	6	
NURSES (REG NURSE OR LPN)	5		1	2	5	0	0	