



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, February 21, 2023

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 677 722 56, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Highway Committee meeting was called to order by Chair M. Jacowski at 3:30 p.m.

Members Present: Chair M. Jacowski, Vice Chair D. Ladick, Member S. Potocki

Members Absent: Member S. Cieslewicz and Member S. Soik

Others Attending: Nathan Check, Stacy Zerby, Corey Giese, Robin Falk, Troy Adams, Barbara Feltz, Pat Keller

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. January 17, 2023 Meeting Minutes

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to approve the minutes. Motion carried by unanimous vote.

REPORTS

2. December 2022 Vendor Invoice Listing

December Vendor Listing Reviewed

3. January 2023 Vendor Invoice Listing

January Vendor Listing Reviewed

4. Commissioner's Report

- Update on Highway Department Staffing and Operations

Update Only

- Report on Engineering Services, <\$25,000
 - a. REI for CTH R Preliminary Construction Services
 - b. Quest Civil Engineers for Town of Grant 110th Street Bridge Construction Services
 - c. Collins Engineers for CTH O Bridge Rehabilitation Report
 - d. AECOM CTH R Contract Amendment for Plat Revisions, Preconstruction Meeting, GPS File Conversion

Update Only

CORRESPONDENCE

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Vice Chair D. Ladick, seconded by Chair M. Jacowski to approve Special Meeting Request for WCHA Winter Road School for Member S. Potocki. Motion carried by unanimous vote.

6. Discussion and Possible Action on 2023 Seasonal Weight Limit Permits Requests

Hamel Forest Products - A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to approve a Seasonal Weight Limit Permit for years 2023, 2024 and 2025 for boiler fuel, lumber and wood oil with a maximum speed limit of 45 mph on CTH Y. Boiler fuel and wood oil shall be delivered before 10 a.m. Motion carried by unanimous vote.

James Grezenski Forest Products - A motion was made by Chair M. Jacowski, seconded by Vice Chair D. Ladick to approve a Seasonal Weight Limit Permit for years 2023, 2024 and 2025 for logs, sawdust, bark and lumber with routes and weight limits as in the past. Motion carried by unanimous vote.

Hintz Pallet & Repair - A motion was made by Chair M. Jacowski, seconded by Member S. Potocki to approve a Seasonal Weight Limit Permit for years 2023, 2024 and 2025 for finished wood products as in the past. Motion carried by unanimous vote.

Trebco Services, LLC - A motion was made by Vice Chair D. Ladick, seconded by Chair M. Jacowski to approve a Seasonal Weight Limit Permit for years 2023, 2024 and 2025 for Leachate from landfill prior to 10 a.m. for CTH QQ. Motion carried by unanimous vote.

7. Discussion and Possible Action on 2023 Equipment Purchase – GPS Unit

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to approve the purchase of Trimble R12 GPS from Seiler Geospatial for \$36,994.76. Motion carried by unanimous vote.

8. Discussion and Possible Action on 2023 Living Snow Fence Projects

A motion was made by Member S. Potocki, seconded by Vice Chair D. Ladick to approve the 2023 Living Snow Fence Projects. Motion carried by unanimous vote.

9. Discussion and Possible Action on Revisions to the Portage County Highway Right-of-Way Brush and Tree Maintenance Policy

A motion was made by Chair M. Jacowski, seconded by Vice Chair D. Ladick to approve the Portage County Highway Right-of-Way Brush and Tree Maintenance Policy with added language and that this policy does not supersede the CTH PP Highway Committee's previous action taken. Motion was carried by unanimous vote.

10. Discussion and Possible Action on CTH R(Black Oak Drive to Porter Road) Revised Relocation Order and Plat

A motion was made by Member S. Potocki, seconded by Vice Chair D. Ladick to approve a revised relocation order and plat for CTH R (Black Oak Drive to Porter Road). Motion carried by unanimous vote.

11. Discussion and Possible Action on CTH K(CTH D to CTH B) Revised Relocation Order and Plat

A motion was made by Vice Chair D. Ladick, seconded by Chair M. Jacowski to approve a revised relocation order and plat for CTH K (CTH D to CTH B). Motion carried by unanimous vote.

12. Discussion and Possible Action on CTH B(IH39 to Wisconsin Ave) Relocation Order and Plat

A motion was made by Member S. Potocki, seconded by Vice Chair D. Ladick to approve the relocation order and plat for CTH B (IH39 to Wisconsin Ave). Motion carried by unanimous vote.

13. Discussion and Possible Action on WisDOT State/Municipal Agreement for CTH WW Bridge Project

A motion was made by Chair M. Jacowski, seconded by Member S. Potocki to approve WisDOT State/Municipal Agreement for CTH WW Bridge Project contingent on Corporation Counsel approval. Motion carried by unanimous vote.

CLOSED SESSION

- 14. Closed Session – Motion and Roll Call Vote to Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(e), for the purpose of: Competitive or Bargaining Reasons to Deliberate, Review, and Negotiate the Purchase of Real Estate**

for CTH R and CTH K Projects

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to go into closed session. Motion carried by unanimous vote.

OPEN SESSION

15. Reconvene to Open Session for Possible Action on Items Discussed in Closed Session.

A motion to reconvene to open session was made by Member S. Potocki, seconded by Vice Chair D. Ladick. Motion carried by unanimous vote.

The Committee was updated on real estate acquisitions in the closed session and no action will be taken coming out of the closed session.

NEXT MEETING DATE

Tuesday, March 14, 2023 - 3:30 p.m.

ADJOURNMENT

Adjourned 4:18 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.