



# PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

## MEETING MINUTES

### SPACE AND PROPERTIES COMMITTEE

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Tuesday, January 24, 2023

3:30 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 888 934 583, then press #

To attend this meeting by video: [Click here to join the meeting](#)

#### CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski  
All Attending In-Person.

#### PUBLIC NOTICE

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

**CORRESPONDENCE** No correspondence has been received at this time.

#### APPROVAL OF MINUTES

1. December 1, 2022 Minutes

A motion was made by Mike Splinter, seconded by Matt Jacowski, to Approve Minutes for December 6, 2022 as presented. Motion to Approve carried by voice vote, with no negative votes.

#### REPORTS

2. Vendor Invoice list dated 11-30-22
3. Vendor Invoice list dated 12-31-22
4. Director's Report

The Custodian staff has started their first shift hours. On 1-23-23 the Gilfry carpeting project was started, and we are ahead of schedule. We are currently recruiting for a new custodian.

#### DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
  - Request for special meeting attendance
  - Approval of attendance of special meetings
  - Special meeting attendance reports

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to approve 7 Special meeting request forms presented by Don Jankowski. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion only: Discussion with TEGRA regarding outline for January 31st meeting of the whole regarding the Facilities Master Plan.

No Action Taken. Mike Van Klei and Nate Pearson joined the meeting remotely and reviewed at a very high level the Meeting of the Whole scheduled for January 31, 2023 in conference rooms 1 and 2 for the County Board Supervisors, City, and staff. The public will be in conference room 5 to attend. The presentation will be 45 minutes to an hour. There will be no public comment at this meeting. Handouts will be available of the presentation.

**NEXT MEETING DATE** February 7, 2023 at 3:30 p.m. in Annex Conference Room 1 and 2.

#### **ADJOURNMENT**

A motion was made by Mike Splinter, seconded by Matt Jacowski, to adjourn. Motion carried by voice vote.  
Meeting adjourned at 03:51 PM

*Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.*

*Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.*