



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, January 5, 2023

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 787 986 188, then press #

To attend this meeting by video:

[Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 04:00 PM

Human Resources Members Present: Vinnie Miresse (web), Larry Raikowski, Chris Doubek, Matt Jacowski. Steve Cieslewicz

Staff Attending: L. Belanger Tess, C Wojchik, S. Wenzler

Others Attending: J. Pavelski, T. Neuenfeldt, N. Check (web), K. Vagueiro (web), T. Levandowski, J.Jossie (web)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

1.
 - Frontline Supervisor - December 2022
 - The Wellbeing Journey - January 2023

REPORTS

2.
 - Vendor Invoice List - November 2022
 - Consumer Price Index - November 2022
 - Health Plan Financial Performance Analysis-Executive Overview – October 2022
 - Recruitment Update - December 28, 2022
 - Quarterly Reports
 - Employees Hired with Wage Above Step 1 and/or Vacation Above 10 Days
 - Human Resources Department Budgets
 - Human Resources Department
 - Employee Benefits
 - Health Insurance
 - Director's Report
 - Health Care Center Recruitment and Retention Plan Update

APPROVAL OF MINUTES

3. Joint Meeting of Human Resources and Finance Committees on December 19, 2022

A motion was made by C. Doubek, seconded by S. Cieslewicz, to approve the minutes from the Joint Meeting of Human Resources and Finance Committees on December 19, 2022. Motion to approve carried by voice vote, with no negative votes

DISCUSSION/POSSIBLE ACTION**4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

5. Discussion and Possible Action re: Resolution Expressing Appreciation to Those Employees Who Retired from Portage County Employment in 2022

A motion was made by M. Jacowski, seconded by C. Doubek to approve the Resolution Expressing Appreciation to Those Employees Who Retired from Portage County Employment in 2022. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Updates to Clothing and Tool Allowance Schedule on File in the Human Resources Department

A motion was made by M. Jacowski, seconded by S. Cieslewicz to approve Updates to Clothing and Tool Allowance Schedule on File in the Human Resources Department. Motion to approve carried by voice vote, with no negative votes.

7. Discussion re: Human Resources Department Program Assessment & Prioritization Questionnaires

NEXT MEETING DATE The next meeting date will be held on Monday, February 9, 2023 at 3:30 p.m.

ADJOURNMENT

Motion by M. Jacowski, second S. Cieslewicz, all ayes to adjourn. Meeting was adjourned at 4:57 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.