



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, February 2, 2023

4:00 PM

Multipurpose Room

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 267 271 949, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order by Vice-Chair Splinter at 4 p.m.

Members in attendance: Eleanor Brush, Bernie Coulthurst, Bob Gifford, Ann Hubbard, Lynne Kissner, Mike Olson, Judy Ordens, Mike Splinter, and Barbara Zwickey.

Excused: Catherine Jones Ferk

Staff in attendance: Director Cindy Piotrowski, Assistant Director Maureen Miller, Caregiver Services Manager Tonia Simmons, Nutrition Manager Kristi Cooley, Senior Center Manager Kate Giblin, RSVP Manager Lindy Vruwink, Administrative Assistant Heather Wynne, County Executive John Pavelski.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

APPROVAL OF MINUTES

1. Thursday, January 5, 2023

Motion to approve January 5th Minutes made by Ordens, seconded by Gifford. Motion passed by voice vote with no further discussion or negative votes.

REPORTS

2. Caregiver Support Report

- ADC Marketing Committee Update
- Virtual Dementia Tour Opportunity

Manager Simmons gave the ADC Marketing Committee Update:
Held 1st meeting

- Discussed using fundraising platforms, marketing ideas, radio advertising.
- Videographer chosen for Virtual tour of ADC
- Intergenerational Class this summer
- Gifford to be added to Committee

Opportunity for the Board to participate in a Virtual Dementia Tour. Dates will be sent to find the best for the majority interested.

3. Review Vendor Invoice List December 2022

Wynne reported nothing out of the ordinary in vendor report.

4. Year to Date Budget Reports

Piotrowski reviewed Revenue & Expenses. Nothing out of the ordinary.

5. Resource Center Reports

- SAMS Agency Call Report December 2022
- SAMS Call Profiler December 2022
- LTC Enrollment Report December 2022
- LTC Facility Report December 2022

Miller reviewed reports. One adult family home closed.

6. Advocacy Update

Piotrowski attended a Governor Evers event in Wausau. Topics of ADRC, Caregiver, Workforce issues covered.

7. Directors Report

Recent HVAC issues in the building. Closed Tuesday for repairs.
Health & Human Services asked ADRC to partner on a vaccine grant.
ADRC/LC Open House event in May in conjunction with Older Americans Month.
Lindy Vruwink is our new RSVP Manager.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Marketing Committee was voted on last meeting. Attendance will be submitted.

Upcoming opportunities include:

Disability Advocacy Day, March 23rd

Aging Advocacy Day in Madison, May 9th

9. Budget Adjustment

Budget adjustment based on LEAF grant dollars.

Motion to approve adjustment made by Gifford, seconded by Brush. Motion passed by unanimous vote, no further discussion or negative votes.

10. Updated weather cancellation policy

Cooley reviewed policy changes and noted a couple of grammatical and punctuation errors in the copy.

Motion to approve with changes as noted made by Olson, seconded by Hubbard. Motion passed by unanimous vote, no further discussion or negative votes.

11. Silver Threads Community Foundation Grant

Motion to approve Community Foundation grant for Silver Threads made by Olson, seconded by Ordens. Motion passed by unanimous vote, no further discussion or negative votes.

12. Program Evaluations

Piotrowski shared staff rankings of programs. Discussed which programs receive levy dollars.

1. Home Delivered Meals
2. Information & Assistance
3. Transportation
4. Elder Benefit Specialist
5. Disability Benefit Specialist
6. Senior Center

7. Caregiver Support Services
8. Dementia Care Specialist
9. Congregate Dining
10. RSVP
11. Evidence Based
12. Adult Day Center
13. Loan Closet
14. Foster Grandparents
15. Project Lifesaver
16. Stockbox

Motion to approve rankings by staff made by Coulthurst, seconded by Ordens. Motion passed by unanimous vote, no further discussion or negative votes.

NEXT MEETING DATE

13. Thursday, March 2, 2023 4 p.m.

ADJOURNMENT

Motion to adjourn made by Vice Chair Splinter at 5:40. Motion passed with no further discussion.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.