



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY
LEC TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, January 18, 2023

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813. After dialing the number, you will then be asked to enter in a meeting number. Use the following meeting number: 397 356 835, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, Scott Soik, David Peterson

Attending In-Person: Don Jankowski, Stan Potocki, Scott Soik, David Peterson

Attending Online:

Members Excused: David Medin

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ron Leach, Sheriff's Office

Denise Nash, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

John Pavelski, County Executive

Jennifer Jossie, Finance Director (Remote)

Adam Meshak, Amherst Fire Department

Sergeant Dustin Kitzman, Sheriff's Office

Joe Gemza, Stevens Point Fire Department (Remote)

Anthony Luchini, Plover Fire Department (Remote)

Brandi Makuski, Stevens Point-Plover Metro Wire (Remote)

APPROVAL OF MINUTES

1. Public Safety/Emergency Management Committee Meeting Minutes December 21, 2022

A motion was made by Scott Soik, seconded by David Peterson, to approve December 21, 2022 Public Safety Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

2. Sheriff

3. Emergency Management
4. Emergency Medical Services
5. Medical Examiner

SHERIFF'S OFFICE ACTIVITY REPORTS

6. Emergency Management

EM Coordinator Bob Weinert:

- Conducting second interviews for the Deputy Emergency Management Coordinator position
- Initiated grant reporting cycle for 2022 grants
- Producing WI-CAMS (Wisconsin Credentialing and Asset Management System) cards for various jurisdictions
- Scheduled Incident Command System (ICS) Training for Public Health and First Responders
- Working on developing a training baseline for Emergency Operations Center staff

7. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- Closing 2022 EMR Grants
- All eleven EMR Groups applied for the 2023 EMR Grants
- US Open planning is going well
- Working on 2023 EMS protocols and will be uploading them to the website
- Attended EMS Association meeting last week

8. Jail Activities

Captain Ron Leach:

- Female Corrections Officer that was in training has resigned
- There are two female vacancies currently
- Conducting interviews and background checks for the vacancies

9. Operations Activities

Captain Josh Ostrowski:

- Patrol:
 - Conducting second interviews for deputy positions
- Communication Center:
 - One Communication Technician is in training and is doing well
 - One new Communication Technician will be starting on January 30, 2023

10. Administrative Activities

Sheriff Mike Lukas:

- There will be a Human Resources Committee Meeting on February 9, 2023 discussing shift differential, inducement pay and holiday pay
- Preview of the Annual Report will be added to next month's meeting agenda
- A Meritorious Conduct Award has been presented to a nine-year-old girl
- Recent retirements created some promotions within the Sheriff's Office to Court Services Sergeant and Road Sergeant. Conducting testing for the Detective position
- Sheriff's Office is selling K-9 plushy toys as a K-9 fundraiser
- Sheriff has been re-elected to the Badger State Sheriff's Association Board of Directors

11. Medical Examiner Activities

Medical Examiner Heather Schultz:

- It has been a busy start to the year
- Annual Report will be presented at the next meeting
- Working with Human Resources on the Medical Examiner uniform policy

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

12. EMS Provider Monthly Activity Reports

13. Medical Director's Report

PRESENTATION

14. Sheriff to present a Meritorious Conduct Award to Deputy

DISCUSSION ONLY

15. Programs and Prioritization at Portage County Sheriff's Office

- Corrections
- EM
- EMS
- Operations

Sheriff Mike Lukas:

- Majority of the Sheriff's Office programs are mandated and some of them are reimbursable

DISCUSSION/POSSIBLE ACTION

16. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, February 22, 2023 at 8:00am, Annex - Conference Room 1 & 2

ADJOURNMENT

A motion was made by Stan Potocki, seconded by Scott Soik, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:32 am.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.