



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, January 18, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 237 063 518, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order at 5:00 p.m.

Members attending in-person: V. Miresse, G. Hakala, D. Jankowski, S. Przybylski, L. Weaver

Members attending on-line: None

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. December 21, 2022

A motion was made by D. Jankowski, seconded by S. Przybylski to approve the minutes from December 21, 2022. The motion carried on a voice vote with no negative votes.

REPORTS

2. Update: New HCC Project by Tegra/Portage County Team

Nate Pearson, from Tegra Group, and Procurement Director C. Schultz, presented an update on the new Health Care Center project. The proposed building would consist of 49,880 square feet with an estimated cost of \$25M. Staff meetings were held with Wold Architect, to discuss building layout, room sizes and locations. Administrative staff met with Wold Architect, Pepper and Tegra Group to discuss value engineering. Many value engineering items were discussed during the process which resulted in the final square footage and cost estimates.

3. Update: Recruitment and Retention for PCHCC

S. Wenzler, ERP- Project Manager LTE, provided an update on retention and recruitment. There have been four applications for the RN manager position, with three no longer viable and one with a phone interview scheduled. A contract has been received from an outside recruitment firm. The County has sponsored a recruitment billboard advertisement on Church Street. There have been no applications for the RN or LPN positions but we have recruited some CNAs.

4. Chairperson

None.

5. Administrator

M. McDonald, NHA, presented an overview of the state of the HCC at the County Board meeting on 1/17/23. The presentation provided an overview of the changes in the skilled nursing industry, types of referrals, reimbursement, length of stay and current financial need for additional funds for operations and new building construction. McDonald reiterated the state of the Health Care Center.

PCHCC continues to remain COVID-19 free among residents. On January 9th, we reopened Hillside Meadow. The census is currently at four in that unit, with a building census of 22. Person-centered care is always the focus, from admission to discharge, including personal preferences for activities. M. McDonald said that stable leadership has been key to remaining a 5-star facility and challenges the team to maintain visionary goals. She posed three questions to the team: What is your greatest attribute, what is your most difficult workplace trait, and what have you promised yourself to do in the next year?

6. Business Manager

- Vendor Invoice List
 - The Tegra Group- new HCC
 - Wold Architects- new HCC
- Financial Reports

L. Lingford provided information on the cost per day through October at \$608.00. PCHCC received ARP Rural and Phase IV funds in November of 2021. These funds needed to be utilized by 12/31/22. Lingford said that fewer COVID related supplies were purchased in 2022 and fewer staffing hours were dedicated to COVID related activities. There were also no building modifications in 2022. We would not be able to use all of the funds in 2022 with just labor and supplies. These funds could also be used toward lost revenues. Lingford said there were two options to calculate lost revenues, based on actual revenue or based on budgeted revenue. Both methods were calculated and either method allows us to utilize the full amount of funds. Finance Director J. Jossie will be submitting the required reporting before March 31, 2023.

L. Lingford said there is a report that will be included in the next agenda packet. This is an annual report from JT & Associates. This report shows the total allowable cost per patient day for PCHCC and compares it with all homes, rural homes, government homes, and less than 51 bed homes. The total allowable cost per patient day for PCHCC in 2021 was \$501.62 compared to other government homes \$349.89. The percentage of fringe benefit for PCHCC is 44.3% compared to other government homes 37.5%.

Chair V. Miresse asked L. Lingford to share information about a requested resolution that was being drafted. Lingford said that the resolution addressed the \$1.7M annual additional funding needed for PCHCC. The resolution was unique to the County, saying nothing like this had ever been requested previously. The resolution would ask other County departments to allocate a portion of their budget to PCHCC. This draft resolution was reviewed by the Finance Department and Corporate Council. The resolution would be an option to address the needed funding. It did not seem like a viable option and was not included as an agenda item.

7. County Executive

County Executive J. Pavelski said the Committee needs to decide what the next step will be since the 30-day pause on new building construction is nearing the end. We need to find a way to get the future of the HCC to the County Board for discussion.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
 - V. Miresse for 1/6/23, 1/11/23, 1/17/23, 1/17/23
- Special meeting attendance reports

Chair V. Miresse said a correction was needed on page 19 of the agenda packet. The special meeting expense report should be corrected to 9:00 a.m. meeting time, location Annex 3, mileage as usual. A motion was made by L. Weaver, seconded by G. Hakala to approve the amended special meeting per diem expense report. The motion carried on a voice vote with no negative votes.

A motion was made by D. Jankowski, seconded by S. Przybylski to approve the special meeting per diem expense reports for V. Miresse. The motion carried on a voice vote with no negative votes.

9. Discussion/Possible Action: Regarding Recommendation(s) to Oversight Committees About PCHCC Building Project

There was discussion regarding the December 21, 2022 decision for a 30-day pause in moving forward with the next phase of design. We are nearing the 30-day limit. Questions were asked of N. Pearson, Tegra Group, on the effect of future pauses. He said there could be a change of team members from Wold and Pepper, depending on the length of the delay. Several options were discussed on how to fund the additional annual need of \$1.7M. The deadline to get a referendum on the April 2023 ballot is January 24, 2023. There

is no scheduled election in November. Other suggestions were transferring funds from other departments, surveying the public on another referendum, philanthropy, special election for a referendum, ARPA funding, closing the facility. A motion was made by V. Miresse, seconded by S. Przybylski to ask staff to look into details for a referendum, including levy amount needed, County board meeting dates, committee meeting dates, special election dates, Department of Revenue review dates, internal Finance Department levy limit exception dates. The motion carried on a voice vote with no negative votes. This information will be provided at the February 15, 2023 meeting. There will be a joint meeting with Space and Properties and PCHCC on Tuesday, January 24, 2023 to discuss pausing the HCC project to allow for further discussion on construction and operation funding.

CORRESPONDENCE

None.

NEXT MEETING DATE

10. February 15, 2023 at 5:00 P.M. in Annex Conference Rooms 1 & 2.

There will be a joint meeting with Space & Properties and PCHCC on Tuesday, January 24, 2023. The Space & Properties meeting begins at 3:30 p.m. in Annex Conference Rooms 1 & 2 at 3:30 p.m. The joint meeting will begin immediately following the conclusion of Space & Properties meeting.

The PCHCC Committee will meet on February 15, 2023 at 5:00 p.m. in Annex Conference Rooms 1 & 2.

ADJOURNMENT

Chair V. Miresse adjourned the meeting at 7:15 p.m.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.