



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, December 6, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 272 962 940, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to countyclerk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Al Haga

Members present: Supervisors Al Haga, Larry Raikowski, Stan Potocki, Don Jankowski, and Dave Ladick

Staff attending: County Clerk Davis, County Executive Pavelski, Corporation Counsel Ray, County Executive Administrative Assistant Falk, and Human Resources Director Belanger Tess

Others attending: Supervisors Scott Soik and Vinnie Miresse

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 7, 2022 Minutes

A motion was made by Supervisor Raikowski, seconded by Supervisor Jankowski, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

Vendor invoice lists were presented for review.

3. Corporation Counsel

Corporation Counsel Ray provided an update of his office.

4. County Clerk

County Clerk Davis provided an update on her office and an update on the department's 2022 budget.

CORRESPONDENCE

None.

CONFIRMATION OF COUNTY EXECUTIVE REAPPOINTMENTS

5. Reappointment of John Monday to the Veterans Service Commission for a three-year term expiring December 15, 2025.

A motion was made by Supervisor Ladick, seconded by Supervisor Potocki, to approve the reappointment. Motion to approve carried by voice vote, with no negative votes.

6. Reappointment of Nancy Foth to the South Central Library System Board for a three-year term expiring December 15, 2025.

A motion was made by Supervisor Jankowski, seconded by Supervisor Raikowski, to approve the reappointment. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None.

8. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Potocki, seconded by Supervisor Jankowski, to approve and remove duplicate submissions made by Supervisor Jankowski on October 21, 2022 and Supervisor Cieslewicz on October 28, 2022. Motion to approve carried by voice vote, with no negative votes.

9. Discussion/Possible Action Re: Confirming the Appointment of David Hickethier as Portage County Corporation Counsel

A motion was made by Supervisor Ladick, seconded by Supervisor Raikowski, to approve the appointment of David Hickethier as Portage County Corporation Counsel. Motion to approve carried by voice vote, with no negative votes.

10. Discussion/Possible Action Re: Resolution Adopting and Enacting Revisions to Section 3.1.48(c) of the Code of Ordinances by Amending Public Comment Provisions

A motion was made by Supervisor Ladick, seconded by Supervisor Jankowski, to approve.

A motion was made by Supervisor Ladick, seconded by Chair Haga, to amend the resolution and add "Public comment shall occur at the beginning of the meeting, before the Committee/Board/Commission/Council/Authority conducts the business portion of its meeting (e.g., before taking up Discussion/Possible Action items)" in section 3.1.48(c)(1) after the first sentence. Motion on the amendment carried by voice vote, with no negative votes.

A motion was made by Supervisor Jankowski, seconded by Supervisor Potocki, to amend the resolution and remove 3.1.48(c)(8) and renumber consecutive numbers. Motion on the amendment carried by voice vote, with no negative votes.

Motion on the amended resolution carried by voice vote, with no negative votes. The amended resolution was approved.

DISCUSSION ONLY

11. Discussion only Re: Chapter 3.1.51 Code of Conduct Ordinance (discussion continued from previous Executive/Operations Committee meetings in September, October, and November)

Corporation Counsel Ray presented ideas for revisions to amend Portage County Code of Conduct Ordinance Chapter 3.1.51. Ray will present draft process documents and Code of Conduct ordinance revisions and amendments at the next meeting.

12. Countywide Program Assessment & Prioritization Process – Corporation Counsel & County Clerk

County Clerk Davis and Corporation Counsel Ray presented their program list and reviewed with the committee.

NEXT MEETING DATE

13. January 3, 2023 @ 5:00 PM

ADJOURNMENT

A motion was made by Supervisor Ladick, seconded by Supervisor Jankowski, to adjourn. Motion to adjourn carried by voice vote, with no negative votes. Meeting adjourned at 6:23 PM.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.