



PORTAGE COUNTY

PLOVER FIRE DEPARTMENT
2400 POST RD
PLOVER, WI 54467

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

Thursday, November 3, 2022

8:30 AM

Remote Attendance & Comment

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 217 519 957 10

Passcode: zJceRX

Or call in (audio only)

[+1 608-338-1399,,184089841#](#) United States, Madison

Phone Conference ID: 184 089 841#

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 8:35 am.

Members Present:

Attending In-Person: Mark Deaver, Don Jankowski, David Lutz, Brandi Makuski, John Pavelski, Nick Proulx, Jacob Greeley

Attending Online: Jason D'Acchioli, Sally McGinty, Corinna Neeb, Todd Peterson, Joe Proulx, Patrick Burch

Members Absent: Gary Garske, JB Moody, Kenneth Collins, Pete Krzmarzick, Dan Reber, Ken Glazer, Wayne Kropidowski, Brian Lepper, Joe Nagel, Hunter Hart, Jason Draheim, Stephanie Duxbury-Weir

Others Attending:

Attending In-Person: Robert Weinert, Kasia Norgaard, Anthony Luchini, Trevor Howard, Ed Schroer, Elizabeth Joseph

Attending Online:

APPROVAL OF MINUTES

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

REPORTS

1. Emergency Coordinator's Report

EM Coordinator Bob Weinert:

- Deputy EM Coordinator, Nicole Erickson, resigned from her position
- Looking for an experienced candidate to fill the vacant Deputy EM Coordinator position
- Submitted 2023 EPCRA Grant

2. Emergency Release and Spill Report

Fire Chief Mark Deaver:

- Three Hazmat calls year-to-date
 - May 26, 2022 - acid spill at Pixelle
 - June 20, 2022 - diesel spill on Hwy 10 by Junction City
 - September 27, 2022 - diesel spill on Hwy 10 by Stockton

3. Portage County Hazardous Materials Team Report

Fire Chief Mark Deaver:

- Plover Fire Department 2021 Hazmat Team Report
 - No calls to significant spills/leaks
 - Conducted table-top exercises with Portage County Emergency Management, McCain Foods and Golden Sands Speedway

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

5. Hazardous Materials Response Claims

Fire Chief Mark Deaver:

- There were two Hazmat Claims year-to-date:
 - Pixelle
 - Hwy 10, Junction City

EM Coordinator Bob Weinert: Portage County EM department needs to be notified any time the Hazmat Team is called and billing will be submitted

6. Existing TIER II Plan Updates

EM Coordinator Bob Weinert:

- The State will be updating the Tier II Plans beginning in January 2023
- Plans updated for 2023:
 - Wilbur-Ellis Company
 - Foremost Farms
 - McCain Foods
 - Monogram Foods
 - RR Donnelley
 - Lineage Logistics
 - Supervalu
 - Worzella and Sons Inc.
 - Worth Company

7. New TIER II Plans

8. Offsite Facility Emergency Plans

- Charter Cable Partners

Nick Proulx suggested a change to the plan's responding agency: should be Town Of Hull Fire Department instead of Stevens Point

Fire Department.

A motion was made by Mark Deaver, seconded by Nick Proulx, to approve the plan with the above change. Motion carried by voice vote, with no negative votes.

9. Hazmat Countywide Strategic Plan

EM Coordinator Bob Weinert:

- Hazmat Countywide Strategic Plan is almost completed and will be submitted

10. New Members Addition/Approval

New attendees to the LEPC meeting:

- Trevor Howard - Deputy Fire Chief, Plover Fire Department
- Ed Schroer - Ingredion Inc.

11. 2023 Local Emergency Planning Committee Meeting Dates

- February 2, 2023
- May 4, 2023
- August 3, 2023
- November 2, 2023

12. Consideration of Future Agenda Items

Nick Proulx:

- Pixelle would like to host the August 3, 2023 LEPC Meeting

NEXT MEETING DATE February 2, 2023 at 8:30am

ADJOURNMENT

A motion was made by Don Jankowski, seconded by Brandi Makuski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:54 am

NOTICES

Tour of the Plover Fire Department Facility following 11/3/2022 LEPC Meeting

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.