



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, January 5, 2023

4:00 PM

Multipurpose Room

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone: dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 535 063 611, then press#

To attend this meeting by video: [Click here to join the meeting](#) Meeting ID 259 487 051 223 Passcode vzgfwD

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to wynneh@co.portage.wi.gov. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order by Chair Jones Ferk at 4:02 p.m.

Members in attendance: Eleanor Brush, Bernie Coulthurst, Bob Gifford, Ann Hubbard, Catherine Jones Ferk, Lynne Kissner, Mike A. Olson, Mike Splinter and Barbara Zwickey.

Members attending virtually: Judy Ordens.

Staff in attendance: Director Cindy Piotrowski, Assistant Director Maureen Miller, Caregiver Services Manager Tonia Simmons. Finance Manager Peggy Konkol, Administrative Assistant Heather Wynne.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

1. Lincoln Center Poem

Thank you Bernie for the poem.

APPROVAL OF MINUTES

2. Thursday, December 1, 2022

Motion to approve December 1, 2022 minutes made by Coulthurst, seconded by Olson. Motion passed by voice vote with no further discussion or negative votes.

REPORTS

3. Review Vendor Invoice List November 2022

Wynne reported nothing out of the ordinary in the vendor report. AFCSP; Alzheimer's Family & Caregiver Support Program payment made.

4. Year to Date Budget Reports

Konkol reported nothing out of the ordinary. Finance is just starting the year-end process. Will have a full picture of year end in February.

5. Resource Center Reports

- SAMS Agency Call Report September-November 2022
- SAMS Call Profiler September-November 2022
- LTC Enrollment Report November 2022

Miller reported numbers remain steady.

6. Directors Report

Senior Center Manager is looking at the building use policy. Potentially expand rental opportunities which would increase revenue. There are Facilities changes in the building and will not be present after 6 p.m. Director to meet with Facilities department head to discuss changes.

New RSVP Manager, Lindy Vruwink starts Monday, January 9th.

Nutrition has a Food Service Aide position open.

Awarded a Falls Prevention Grant which will temporarily increase Evidence Based program Health Promotions Coordinator hours.

Letters will be going out to ADC staff rescinding layoff notice.

The County Board voted to give staff pay increases in 2023.

Budget review will begin earlier this year.

7. GWAAR December 9, 2022 Board Meeting

Director John Schnabl is holding First Quarter Virtual ACE Meeting January 11th.

Janet Zander is lobbyist for state programs.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

9. Begin ranking of programs process

Ranking will begin at the next meeting, February 2nd. Director suggests a potential 2nd meeting for program ranking. Hold February 9th if needed. Board members asked to review process & questionnaire included in packet prior to next meeting.

10. Adult Day Center

- Rate Increase
- Marketing Committee
- Adult Day Center SLFRF Application

Motion to approve the rate increase letter made by Gifford, seconded by Splinter.

Clarification that subsidized funds are available for the program if needed.

Motion passed by voice vote with no negative votes.

Motion to approve Olson, Coulthurst, Gifford & Brush to form ADC Marketing Committee made by Kissner, seconded by Splinter.

Motion passed by voice vote with no further discussion or negative votes.

Motion to approve SLFRF Application for \$75,000 request; \$35,000 in 2023 & \$40,000 in 2024 made by Splinter, seconded by Brush.

Motion passed by voice vote with no further discussion or negative votes.

11. ADRC Director to Participate in 2023 Advocacy Efforts Re: Seniors and Adults with Disabilities

Motion to approve Director participating in Advocacy made by Gifford, seconded by Olson.

Discussion on advocacy being education on the impact of pieces of legislation; what outcomes could be/mean to those affected.

Advocacy is not lobbying.

Motion passed by voice vote with no negative votes.

12. Nutrition MOW Contract

Motion to approve MOW contract made by Olson, seconded by Zwickey. Motion passed by unanimous vote, no further discussion or negative votes.

NEXT MEETING DATE

13. Thursday, February 2, 2023 4:00 p.m.

ADJOURNMENT

Motion to adjourn made by Olson, seconded by Zwickey. Motion passed by unanimous vote.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.