



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, December 6, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 133 393 574, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski all attending in person.

Staff Attending: Todd Neuenfeldt, Chris Schultz, David Ray, Maria Davis, and John Pavelski in person.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 1, 2022 Meeting Minutes

A motion was made by Mike Splinter, seconded by Dave Medin, to approve the minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

2. November 8, 2022 Joint Health Care Center and Space and Properties Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Matt Jacowski, to approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

3. Vendor Invoice List dated 10-31-2022
4. Director's Report

Recarpeting project at Gilfry is starting to be coordinated. Three weeks for furniture movers and we will move people around as needed. Effective January 2023 our custodial staff will be moving to first shift. Other counties in the State have implemented similar staff changes trying to assist in hiring and retention. We will bring the conference room policy back to Space and Properties Committee in January and revise as no staff will be here in the evenings for the conference room reservations. The person hosting the meeting event will be responsible for shutting off the lights. The exterior doors are systematically programmed to lock according to the meetings reservation and I can remotely unlock from my phone if a meeting runs over the time on the reservation.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Chair Jankowski has 4 Special meeting forms to submit for approval of the Committee for the Facilities Master Planning group. 11-04-22, 11-11-22, 11-18-22, and 12-02-22 Per Chair Jankowski he is anticipating 3 meetings in December. The tentative plan is to reschedule the Meeting of the Whole on 1-31-23.

6. Discussion/Possible Action: Regarding the sale of the remaining Tax Deed properties

A motion was made by Matt Jacowski, seconded by Mike Splinter, to approve to place all presented tax deed parcels on WI Surplus Auction for 50% of the assessed value as to not revisit the minimum bid after limited success with the assessed value being the minimum bid. Motion to Approve carried by voice vote, with no negative votes. A motion was made by Matt Jacowski, seconded by Mike Splinter, to amend the original motion to add if there is no assessed value available; the minimum bid will be \$100.00. Motion to Amend carried by voice vote, with no negative votes. A motion was made by Matt Jacowski, seconded by Dave Medin, to amend the motion a second time to hold off on the Road Right of way parcels to see if the Municipalities are interested. Motion to Amend carried by voice vote, with no negative votes.

7. Discussion/Possible Action: Review of tax deed parcels after first sale ending 12-01-22 on WI Surplus Auction.

1. Parcel 012240619-09.04; Town of Carson; assessed value \$1,900.00 had a current bidder on 12-01-22
2. Parcel 281240833400404; 3017 Jefferson Street, Stevens Point; assessed value \$80,200.00
3. Parcel 17344B1201; 2311 Post Road, Plover, WI; assessed value \$70,100.00
4. Parcel 022221027-13.01C; 10333 State Highway 54; assessed value \$126,800.00
5. Parcel 02823032; Town of Pine Grove, assessed value \$4,300.00 had current bidder on 12-01-22

A motion was made by Matt Jacowski, seconded by Jeanne Dodge, to approve listing parcels 2-3-4 again with 50% of the assessed value as the minimum bid. Motion to Approve carried by voice vote, with no negative votes.

CORRESPONDENCE

8. City of Stevens Point letter dated 10-19-22 regarding a public hearing on December 14, 2022 to amend an ordinance to adopt an ordinance preventing demolition by neglect.

NEXT MEETING DATE January 3, 2023 at 3:30 in Annex Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:05 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.