



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, December 20, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 685 644 841, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Highway Committee meeting was called to order by Chair M. Jacowski at 3:30 p.m.

Members Present: Chair M. Jacowski, Vice Chair D. Ladick, Member S. Potocki, Member S. Soik, Member S. Cieslewicz

Others Attending: Nathan Check, Stacy Zerby, Corey Giese, Jennifer Jossie (Remote)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 15, 2022 Meeting Minutes

A motion was made by Vice Chair D. Ladick, seconded by Member S. Soik to approve the minutes. Motion carried by unanimous vote.

REPORTS

2. November Vendor Invoice Listing

3. Commissioner's Report

Update on Highway Staffing and Operations

Update Only

Update on Potential Changes to Highway Uniform Policy

Update Only

CORRESPONDENCE

4. Wisconsin County Highway Association Winter Road Draft Agenda

Update Only

5. Wisconsin DOT Email regarding Bridge Funding

Update Only

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
- Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

No Items

7. Discussion and Possible Action on 2023 Wisconsin DOT Traffic Maintenance Agreement - Pavement Marking

A motion was made by Vice Chair D. Ladick, seconded by Member S. Cieslewicz to approve the 2023 Wisconsin DOT Traffic Maintenance Agreement - Pavement Marking. Motion carried by unanimous vote.

8. Discussion and Possible Action on 2022-2023 Proposed Highway Right-of-Way Maintenance Plan

Nathan Check will correct the clear zone distance for CTH PP

A motion was made by Member S. Soik, seconded by Member S. Potocki to approve the 2022-2023 Highway Right-of-Way Maintenance Plan. Motion carried by unanimous vote.

9. Discussion and Possible Action on 2023 Equipment Purchases - Snow and Ice Equipment

A motion was made by Member S. Cieslewicz, seconded by Vice Chair D. Ladick to approve the 2023 Snow and Ice Equipment purchase with Burke Truck for \$141,878.64. Motion carried by unanimous vote.

10. Discussion and Possible Action on 2023 Equipment Purchase - Attenuator

A motion was made by Member S. Potocki, seconded by Member S. Soik to approve the 2023 Attenuator purchase with Street Smart Rental for \$32,645. Motion carried by unanimous vote.

11. Discussion and Possible Action on Portage County Program Assessment and Prioritization Questionnaire for Highway Department

Discussion Only

12. Discussion on 2023 Salary Study Updates

Discussion Only

CLOSED SESSION

13. Closed Session - Motion and Roll Call Vote to Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(e), for the purpose of: Competitive or Bargaining Reasons to Deliberate, Review, and Negotiate the Purchase of Real Estate for CTH R and CTH K Projects

A motion was made by Member S. Soik, seconded by Member S. Potocki to go into closed session. Motion carried by unanimous vote.

OPEN SESSION

14. Reconvene to Open Session for Possible Action on Items Discussed in Closed Session

A motion to reconvene to open session was made by Member S. Soik, seconded by Member S. Cieslewicz. Motion carried by unanimous vote.

A motion was made by Member S. Soik, seconded by Vice Chair D. Ladick to approve the Sales Study for CTH K. Motion carried by unanimous vote.

NEXT MEETING DATE

Tuesday, January 17, 2023

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities

Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.