



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

JOINT MEETING OF HUMAN RESOURCES COMMITTEE AND FINANCE COMMITTEE

Monday, December 19, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 835 820 634, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Joint Human Resources Committee and Finance Committee meeting was called to order by Chair Larry Raikowski at 03:30 PM

Human Resources Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Matt Jacowski.
Excused: S. Cieslewicz

Finance Committee Members Present: Larry Raikowski, Dave Ladick (web), Jeanne Dodge, Julie Morrow (web), Scott Soik

Staff Attending: L. Belanger Tess, C Wojchik, J. Jossie

Others Attending: J. Pavelski (web), T. Neuenfeldt, N. Check, S. Wenzler (web), L. Roth (web), K. Vagueiro, C. Wisinski (web), M. Lukas, S. Gollnick, A. Modrzewski (web), A. Haffele (web), T. Heyman (web), C. Piotrowski, R. Rose, C. Schultz (web), A. Haga, T. Reed, D. Hickethier, C. Giese, A. Bilbao, L. Oathout (web), R. Falk, C. Cousins (web), W. Hlavac (web), P. Konkol (web), E. Wojcik (web)

PUBLIC NOTICE

Members of the public who wish to address the Committees on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. Human Resources Committee Meeting - Thursday, December 8, 2022

A motion was made by V. Miresse, seconded by C. Doubek, to approve the minutes from December 8, 2022. Motion to approve carried by voice vote, with no negative votes

DISCUSSION/POSSIBLE ACTION

2. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

3. Discussion and Possible Action re: Final Placement Considerations for the January 1, 2023 Salary Schedule - **HUMAN RESOURCES COMMITTEE ACTION**

A motion was made by V. Miresse, seconded by C. Doubek for final placement for the January 1, 2023 Salary Schedule to place all employees in the option that placed employees four steps higher than the date in their current position. Motion to approve carried by voice vote, with no negative votes.

4. Discussion and Possible Action re: Fiscal Note for the Resolution Approving 2.00% Annual Adjustment to the 2023 Portage County Salary Schedules, Adoption of Salary Schedule Updates from McGrath Human Resources Group, Approving the Method of Employee Placement into the Updated Salary Schedules, Approving Employees Receiving Annual Step Increase on January 1st, and Approving Amendments to Applicable Portage County Code of Ordinances Section 3.11 – County Human Resources Policies - **HUMAN RESOURCES COMMITTEE ACTION**

A motion was made by V. Miresse, seconded by C. Doubek, to approve the fiscal note for the resolution approving 2.00% annual adjustment to the 2023 Portage County Salary Schedules, adoption of salary schedules updates from McGrath Human Resources Group, approving the method of employee placement into the updated salary schedules, approving employees receiving annual step increase on January 1st, and approving amendments to applicable Portage County Code of Ordinance Section 3.11-County Human Resources Policies. Motion to approve carried by voice vote, with no negative votes.

Member M Jacowski left meeting at 4:10 p.m.

5. Discussion and Possible Action re: Updating Resolution Authorizing 2023 Budget Amendments and Transfers to Incorporate Funding the Method of Employee Placement into the Updated Salary Schedules - **FINANCE COMMITTEE ACTION**

A motion was made by J. Morrow, seconded by J. Dodge, to approve Updating Resolution Authorizing 2023 Budget Amendments and Transfers to Incorporate Funding the Method of Employee Placement in the Updated Salary Schedules. Motion to approve by the following vote:

4 Yes: L. Raikowski, D. Ladick, J. Dodge, J. Morrow

1 No: S. Soik

0 Abstain: None

6. Discussion and Possible Action re: Authorizing Cyber Liability Coverage for 2023 (Portage County Ordinance 3.7.11) - **FINANCE COMMITTEE ACTION**

No action taken.

7. Discussion and Possible Action re: Reconsideration and Amendment of Environmental Pollution Liability Insurance for Solid Waste Operations for 2023 - 2025 (Portage County Ordinance 3.7.11) in light of a revised coverage quote received from Wisconsin County Mutual Insurance Corporation - **FINANCE COMMITTEE ACTION**

A motion was made by J. Dodge, seconded by S. Soik, to approve the Reconsideration and Amendment of Environmental Pollution Liability Insurance for Solid Waste Operations for 2023 - 2023 (Portage County Ordinance 3.7.11) in light of a revised coverage quote received from Wisconsin County Mutual Insurance Cooperation. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

8. Human Resources Committee - Thursday, January 5, 2023 at 4:00 p.m.

ADJOURNMENT

Meeting was adjourned by the call of the Chair at 4:18 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.