



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, November 15, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 802 856 528, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Highway Committee meeting was called to order at 03:30 p.m.

Members Present: Chair M. Jacowski, Vice Chair D. Ladick, Member S. Potocki, Member S. Soik, Member S. Cieslewicz

Others Attending: Nathan Check, Stacy Zerby, Corey Giese, Lucas Meddaugh, Robin Falk, Allen Haga, Joan Arnold, Howard Krieski, Michelle Cornell

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 25, 2022 Meeting Minutes

A motion was made by Vice Chair D. Ladick, seconded by Member S. Soik to approve the minutes. Motion carried by unanimous vote.

REPORTS

2. October Vendor Invoice Listing

Invoice Listing Reviewed

3. Commissioner's Report

Update on Highway Department Staffing and Operations

Update Only

Report on Contract for Services – Questions and Solutions Engineering for Highway Facilities Retro-Commissioning

Update Only

Report on Contract for Services – UW-Milwaukee Cultural Resource Management for CTH R Archaeological Survey

Update Only

CORRESPONDENCE

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Chair M. Jacowski, seconded by Member S. Soik to approve attendance for Vice Chair D. Ladick, Member S. Potocki and Member S. Cieslewicz to North Central Region Fall Educational Meeting on October 28, 2022. Motion carried by unanimous vote.

5. Discussion and Possible Action on CTH PP Rustic Road Petition and Possible Jurisdictional Transfer of CTH PP to the Town of Linwood

A motion was made by Chair M. Jacowski, seconded by Member S. Soik to deny the Rustic Road request but would be supportive of the request in the future if the Town of Linwood would take jurisdictional transfer of CTH PP. Motion carried by unanimous vote.

6. Discussion and Possible Action on 2023 WisDOT Routine Maintenance Agreement

A motion was made by Member S. Soik, seconded by Member S. Cieslewicz to approve the 2023 WisDOT Routine Maintenance Agreement contingent on WisDOT approving the work zone enforcement charges to the RMA. Motion carried by unanimous vote.

7. Discussion and Possible Action on 2023 WisDOT Traffic Maintenance Agreement

A motion was made by Member S. Soik, seconded by Member S. Potocki to approve the 2023 WisDOT Traffic Maintenance Agreement. Motion carried by unanimous vote.

8. Discussion on Salary Study Update and 2023 Adjustments to the Portage County Salary Schedules

Discussion Only

9. Discussion and Possible Action on Resolution Confirming the Appointment of Nathaniel Check as the Portage County Highway Commissioner for Another Two-Year Term

A motion was made by Vice Chair D. Ladick, seconded by member S. Potocki to approve the resolution confirming the appointment of Nathaniel Check for another two-year term. Motion carried by unanimous vote.

10. Discussion on Portage County Program Assessment and Prioritization Questionnaire for Highway Department

Discussion Only

CLOSED SESSION**11. Motion and Roll Call Vote to Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(e), for the purpose of: Competitive or Bargaining Reasons to Deliberate, Review, and Negotiate the Purchase of Real Estate for CTH R and CTH K Projects**

No Items to discuss to go into closed session

OPEN SESSION**12. Reconvene to Open Session for Possible Action on Items Discussed in Closed Session****NEXT MEETING DATE**

Tuesday, December 20, 2022 - 3:30 p.m.

ADJOURNMENT

Adjourned at 4:41 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.