PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, November 16, 2022 **5:00 PM**

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 828 732 630, then press #

To attend this meeting by video: Click here to join the meeting

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comments by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 5:00 p.m.

Members attending in person: V. Miresse, G. Hakala, D. Jankowski, S. Przybylski, L. Weaver
Members attending on-line: None
Members absent: None
Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 19, 2022

November 8, 2022

A motion was made by D. Jankowski, seconded by L. Weaver to approve the minutes from October 19, 2022. The motion carried on a voice vote with no negative votes.

A motion was made by S. Przybylski, seconded by G. Hakala to approve the minutes from November 8, 2022. The motion carried on a voice vote with no negative votes.

DISCUSSION/POSSIBLE ACTION

2. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings: V. Miresse: October 11, 2022, October 25, 2022, November 4, 2022, and November 8, 2022
- Special meeting attendance reports

A motion was made by S. Przybylski, seconded by D. Jankowski to approve the special meeting per diem expense reports for V. Miresse for October 11, October 25, November 4 and November 8, 2022. The motion carried on a voice vote with no negative votes.

3. Presentation by Whitney Cronkrite representing Copperleaf Senior Living: The Changing Landscape of Long-term Care in Wisconsin.

Whitney Cronkrite, Director of Operations, and Amanda Stommel, representing Copperleaf Senior Living, presented "The Changing Landscape of Long-Term Care in Wisconsin." W. Cronkrite provided information on the types of assisted living licensing classifications, nurse delegated services, service support provided and the clientele served in assisted living facilities. Operational barriers, payer source, and staffing and training information was presented.

4. Discussion only: Health Care Center Program Assessment

L. Lingford provided an overview of the Health Care Center program assessment. PCHCC provides skilled nursing services by licensed health professionals around-the-clock. Each referral is assessed to determine if they qualify for skilled services, and if PCHCC can provide appropriate care for their medical needs. Skilled nursing care requires that a registered nurse be available 24 hours each day. PCHCC serves adult clients with short and long-term care needs. PCHCC continues to remain 5-star rated, the highest rating possible. Skilled nursing is not a mandated service. 11,964 resident days of service were provided in 2021. Chair V. Miresse suggested adding CLA market survey information for future skilled bed needs to question #10.

5. Update Re: Recruitment and Retention for PCHCC

Human Resource Director L. Belanger-Tess presented an update on the recruitment and retention plan for PCHCC. There have been some applications but not a lot of results. There was one CNA application, 0 LPN, and 4 RN applications. Two of the RN applicants withdrew and one is already a full-time employee for the County. The RN manager position remains unfilled. This is a vital position to recruit in order to provide support for the Director of Nursing. PCHCC and HR are looking at other options to work with our current team to fill job duties. L. Weaver asked how the 12/31/22 timeline goal was determined. NHA, M. McDonald, said this was an administrative team decision. Staffing is critical to reopening another unit. HR met with PCHCC administrative staff to set the timeline and to incorporate the next steps in the new building process. M. McDonald said we will have a good idea of what future staffing will look like by 12/31/22. L. Belanger-Tess asked what is the next step if we don't meet the goal? L. Weaver said we should give the time allocated and then revisit after 12/31/22.

CORRESPONDENCE

None.

REPORTS

6. Chairperson

None.

7. Administrator

- Q&A Related to Referendum

NHA M. McDonald, said we recently completed our state survey. There was one health care related citation at a low level (D) regarding bed rails. These can be considered entrapment devices. The situation was immediately resolved and team education was provided. Facilities Director, Todd Neuenfeldt, said the plan of correction has been submitted for the Life Safety Code citations. One citation involved a thermal plastic cove base in the oxygen room. The cove base was removed and the wall was patched. M. McDonald said we continue to collaborate with Aspirus on trends that are occurring with discharges and the use of community-based resources that allow people to return directly to their homes. Our residents continue to remain COVID-19 free. We are in the preliminary stages of preparing for the Christmas holiday. Chair V. Miresse thanked the staff for putting together the question and answer document.

8. Business Manager

- Vendor Invoice List
    - The Tegra Group-new health care center
- Financial Reports
- Master Facility Planning Financial Model update

L. Lingford gave an overview of the updated analysis for the master facility planning financial model. This is based on current information. There have been many changes to the skilled nursing arena due to the COVID-19 pandemic. There has been an increase in supply costs. Enhanced barrier precautions is a new requirement that has increased supply costs by $150,000 for 2023. The model was updated to reflect the 2023 projected budget amounts and current payer mix. The updated analysis reduced occupancy from 95% to 85% for the skilled nursing facility. The assisted living facility occupancy was reduced and the resident payer mix was adjusted to increase the number of Family Care occupants and decrease the number of private-pay occupants. The adjustment of the occupancy and payer mix percentages was discussed by the PCHCC administrative team. An error was noted in the original financial analysis. Staffing in the assisted living facility was projected at 1 FTE. A certified nursing assistant would be required 24-hours per day, 7 days per week, resulting in 4.21 FTE. The increase in the debt service is $3.7M over 20 years. The updated analysis shows a worst case scenario at $7.1M deficit. L. Lingford said that the Department of Health Services announced today an increase in the Medicaid reimbursement rates. The rate change is expected to increase revenue by $155,000 per year. The increased reimbursement has not been included in the financial projections.

9. County Executive

None.

NEXT MEETING DATE

10. November 29, 2022- Joint meeting with PCHCC and Space & Properties, Annex Conference Rooms 1 & 2, 4:00 p.m.

December 21, 2022- PCHCC meeting, Annex Conference Rooms 1 & 2, 5:00 p.m.

The next regular PCHCC meeting is scheduled for December 21, 2022 at 5:00 p.m. in Annex Conference Rooms 1 & 2.

There may be a joint meeting with Finance and PCHCC on November 29, 2022 at 4:00 p.m. in Annex Conference Room 5.

ADJOURNMENT

A motion was made by D. Jankowski, seconded by G. Hakala to adjourn at 7:05 p.m. The motion carried on a voice vote with no negative votes.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.