



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, November 1, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 677 055 78, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski

Staff Attending: Todd Neuenfeldt, Chris Schultz, David Ray, Larry Raikowski, John Pavelski in person. Bill Hlavac and Sara Raikowski attended virtually.

Others Attending: Bernard Coerper

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 4, 2022 Meeting Minutes

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice List dated 11-01-22
3. Director's Report

ADRC Floor replaced with no wax vinyl. UW Extension office remodel project completed. Starting on Health and Human Services Capital Improvement Plan to replace the carpeting which will include hiring office furniture movers. One of our custodians resigned, his last day is 11-11-22 to go to a position with a huge wage increase. New vendor for penal flush valves, Icon is quoting retro fit replacement valves with water usage savings 1.6 gallon versus current 3 gallon flush may see a reduction to our water bill as well. Motion by Splinter, seconded by Jacowski to place on file.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance

- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Matt Jacowski, seconded by Jeanne Dodge, to approve the 7 special meeting attendance forms presented by Chair Jankowski. Motion to Approve carried by voice vote, with no negative votes.

5. Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require closed session,
 - regarding the County's efforts to sell/convey tax deeded parcel no. 016250705-02.01, located adjacent to 2699 Altenburg Road, in the Town of Eau Pleine.

A motion was made by Jeanne Dodge, seconded by Mike Splinter to enter into closed session. Motion to Approve carried by voice vote, with no negative votes.

6. Reconvene into open session pursuant to Wis. Stat. § 19.85(2) for discussion and possible action on the aforementioned closed session item(s), if necessary.

A motion was made by Dave Medin, seconded by Matt Jacowski, to reconvene into open session. Motion to Approve carried by voice vote, with no negative votes. A motion was made by Matt Jacowski, seconded by Mike Splinter, to approve the sale of county tax deed parcel number 016 25 0705-02.01 located on Altenburg Road in the Town of Eau Pleine to Leif and Bonnie Steuck for one thousand five hundred dollars (\$1,500.00) and authorize the corporation counsel office and other county officials to prepare, sign and record the documents necessary to finalize this sale. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion/Possible Action: Review of Tax Deed properties

Corporation Counsel David Ray reviewed five of the parcels previously taken as tax deeds this year will be live on November 2, 2022 on WI Surplus auction site for 30 days. Minimum bids were the appraised value. After this auction ends on December 1, 2022. The committee will revisit and possibly set new minimum bids for those parcels that did not sell. There are two other parcels that the previous owners are still residing in the homes. One gentleman has no place to go. Corporation Counsel has been in contact with him and is helping direct him to programs at Portage County Aging & Disability Resource Center and Health and Human Services to help him relocate. The other gentleman has medical issues and we received a letter from the doctor. We can file a small claims eviction notice but will continue to work with them. No action was taken.

CORRESPONDENCE No correspondence has been received.

NEXT MEETING DATE Joint meeting with Health Care Center and Space and Properties November 8, 2022 at 3:30 in Conference Room 5. Also Tuesday, December 6, 2022 at 3:30 in Annex Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:08 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.