



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, November 3, 2022

4:00 PM

Multipurpose Room

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 642 708 975, then press#

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to piesikk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Commission on Aging / Aging and Disability Resource Center Board Meeting called to order at 4 p.m. by Chair Jones Ferk.

Members Present, Attending in Person; Eleanor Brush, Bernie Coulthurst, Bob Gifford, Catherine Jones Ferk, Lynne Kissner, Mike A. Olson, Judy Ordens, Mike Splinter, Barbara Zwickey.

Staff Present, Attending in Person; ADRC Assistant Director Maureen Miller, Cargiver Support Services Manager Tonia Simmons, RSVP Manager Lee Bartrik, ADRC Administrative Assistant Heather Wynne. Attending Virtually; Senior Center Manager Kate GIBLIN and Nutrition Manager Kristi Cooley, Peggy Konkol Finance.

Others Present: County Executive, John Pavelski and 4 UWSP students

Excused: ADRC Director Cindy Piotrowski.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 6, 2022

Motion to approve October 6, 2022 meeting minutes made by Coulthurst, seconded by Gifford. Motion passed by voice vote with no discussion or negative votes.

REPORTS

2. Directors Report

- Welcome & Introduction of new board member; Ann Hubbard
- GWMR 2022-8-12 Approved Minutes

Introduction of Ann Hubbard as CONADRC newest member officially joining the Board in December. Ordens requested updated Board list. Wynne will supply at next months meeting.

3. Resource Center Reports

- DBS July - September 2022

- LTC Enrollment

Numbers remain steady for the year.

YTD Budget; September Revenue 34% & Expenses 68.7%.

4. Review Vendor Invoice List - September 2022

Nothing out of the ordinary.

5. Senior Farmers Market Nutrition Program Report

Reviewed report. No discussion.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

No requests.

7. Budget Amendment Transfer Request; ADRC - Project Lifesaver

Normal charge for replacement of transmitters.

Motion to approve Budget Amendment Transfer Request made by Coulthurst, seconded by Splinter. Motion passed by voice vote with no discussion or negative votes.

8. Adult Day Center grant update and appeal letter

The original plan was if the grant was received, the ADC would send an appeal letter. The grant decision expected by October 31st was delayed due to a system glitch.

Requesting Board approval to start sending an appeal letter now with the caveat that any donations received will not be cashed unless the grant is received.

Motion to approve made by Coulthurst, seconded by Brush.

Discussion on what can be done to save the ADC program. Decision to hold an emergency CONADRC Board Meeting on November 4th to approve a resolution.

The resolution would go before the Finance Committee meeting November 7th then on to the County Board meeting November 15th. Motion to approve with amendment of creating the resolution made by Coulthurst, seconded by Splinter. Motion passed by voice vote with no further discussion or negative votes.

CORRESPONDENCE

9. United Way Letter to Partner Programs - 2023 Allocation

No discussion.

NEXT MEETING DATE

10. December 1, 2022 4 p.m. ADRC

Emergency CONADRC Board Meeting set for November 4th.

Next regularly scheduled meeting will be December 1, 2022 at 4 p.m.

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.