



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Tuesday, November 22, 2022

5:00 PM

Multipurpose Room

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 246 030 055, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to piesikk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER & INTRODUCTIONS

The Commission on Aging / Aging and Disability Resource Center Special Meeting of the Board was called to order at 5 p.m. by Chair Jones-Ferk.

Members present, attending in person; Eleanor Brush, Bernie Coulthurst, Bob Gifford, Catherine Jones-Ferk, Mike A. Olson, Judy Ordens, Mike Splinter.

Members present, attending virtually; Lynne Kissner

Staff present, attending in person; ADRC Director, Cindy Piotrowski, Caregiver Support Manager, Tonia Simmons, Senior Center Manager, Kate Gibblin, Nutrition Program Manager, Kristi Cooley, Finance Director, Jen Josie, Corporation Council, David Hicketheir, ADRC Administrative Assistant, Heather Wynne

Staff present, attending virtually; ADRC Assistant Director, Maureen Miller, County Executive, John Pavelski

Others attending in person; Ann Hubbard

Excused; Barbara Zwickey

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

REPORTS

1. Adult Day Center

- Funding Model
- History
- Current Personnel Plan
- Closure Notification Requirement
- Fundraising Update

Director Piotrowski reviewed history of funding and Director Josie reviewed financial history from 2013 to present.

Director Piotrowski updated on current ADC personnel. Coordinator resigned due to uncertainty of program. Manager Simmons filling in as needed and subs have been called upon.

Director Piotrowski shared Closure Notification requirement is 30 days.

Fundraising update given by Director Piotrowski. As of today, \$7,155 have been collected. Donations are being held until a decision is made about the future of the program.

DISCUSSION/POSSIBLE ACTION

2. Adult Day Center - Possible Ways Forward

- HCBS Grant
- SLFRF Application
- Appeal to County Board

Director Piotrowski shared no decision received yet on the HCBS Grant. Have until the end of November.

Motion to approve ADRC staff sending resolution including a budget amendment to the County Board for contingency funds through June 2023 to continue services at ADC. Motion made by Olson, seconded by Splinter.

Discussion to amend the motion to pursue funding options including SLFRF to ensure ongoing sustainable operation of the ADC. Motion made by Gifford, seconded by Olson. Motion passed by voice vote with no further discussion or negative votes.

Motion to develop a committee to develop long term marketing and funding options to support the ADC including SLFRF made by Splinter, seconded by Olson. Motion passed by voice vote with no further discussion or negative votes.

NEXT MEETING DATE

3. Thursday, December 1, 2022 at 4 p.m.

ADJOURNMENT

Motion to adjourn made by Coulthurst, seconded by Ordens.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.