



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, November 15, 2022

6:00 PM or immediately following 5:00 PM County Board Meeting

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 186 195 467, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 06:21 PM

Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Steve Cieslewicz, Matt Jacowski

Members Excused: None

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: J. Pavelski, M. McDonald, K. McDonald (web), T. Neuenfeldt (web), M. Deininger (web), N. Check, S. Wenzler (web), D. Worzalla-Rocha (web), V. McGrath (web), L. Roth, R. Falk, J. Coey, S. Soik, K. Vagueiro, C. Wisinski, M. Lukas, C. Giese (web)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. November 3, 2022

A motion was made by C. Doubek, seconded by S. Cieslewicz, to approve the minutes from November 3, 2022. Motion to approve carried by voice vote, with no negative votes.

REPORTS

2. Health Plan Financial Performance Analysis Executive Overview - September 2022

DISCUSSION/POSSIBLE ACTION

3. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

4. Discussion and Possible Action re: Update to Step Up Pay Schedule - Licensed Practical Nurse for Material Data Set (MDS) duties

A motion was made by M. Jacowski, seconded by V. Miresse, to approve the Update to Step Up Pay Schedule - Licensed Practical Nurse for Minimum Data Set (MDS) duties. Motion to approve carried by voice vote, with no negative votes.

5. Discussion and Possible Action re: Health Plan Administrator and Network for 2023 Health Plan
6. Discussion and Possible Action re: Salary Study Update and 2023 Adjustments to the Portage County Salary Schedules

NEXT MEETING DATE - Thursday, December 1, 2022 at 4:00 p.m. (Note change in time)

ADJOURNMENT

Motion by S. Cieslewicz, second by V. Miresse, all ayes to adjourn.
Meeting adjourned at 8:05 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.