



PORTAGE COUNTY

MEETING MINUTES

JOINT SPACE & PROPERTIES AND HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, November 8, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 813 273 918, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 3:30 p.m.

Members attending in-person: V. Miress, S. Przybylski, G. Hakala for HCC, M. Splinter, D. Medin, J. Dodge, M. Jacowski for S&P, D. Jankowski for HCC and S&P

Members attending on-line: L. Weaver for HCC

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

REPORTS

None.

DISCUSSION/POSSIBLE ACTION

1. Discussion/Possible Action: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None.

2. Presentation/Discussion: Schematic Design Presentation by Wold/Pepper/Tegra of the New Portage County Health Care Center

Representatives from Tegra, Wold and Pepper presented an update on the schematic design for a new health care center. Introductions were given. The presentation provided design criteria and guidelines. The architectural design process is currently in phase 2. Design development is the next phase. The HCC mission and vision statement is used as guiding principles for decision making. M. McDonald explained the vision for a complimentary hybrid model for a community-based residential facility (CBRF). The

CBRF would be used to transition residents from a skilled level of care to a lesser level of care, for a short-term basis. It is not meant to be competitive with community services.

A visual of the existing building, referendum drawing and proposed building was shown. Soil borings will be needed to determine bedrock and water levels. This will help determine the best location for mechanicals, either at grade or in the basement. Access delivery will be on the west side of the building. Earthwork will be needed. There is a 10-12 foot drop on the south side. The further south the building is located the greater the expense. The preliminary site layout shows the best use of the site and allows a portion of the facility to remain in operation during construction.

Options for household layout were studied. Option 3 was determined to be the most effective and efficient. Several examples of potential site amenities were presented. The goal is to create a home for residents using durable commercial materials that provide identifiable elements to one's own home. Exterior inspirations, such as walking paths and backyards were shown. The preliminary cost estimate is \$21-24 million. This could change as the team gets further into the process. The next step is to continue to meet with the stakeholders. Meetings with internal departments will continue. Some of the PCHCC team will be touring St. Croix County skilled nursing facility on November 17th. There may be another project update in February, 2023.

Several questions were answered by the presenters. How do we build on the existing site with the current building in operation? Portions will be demolished while maintaining the core section, including dietary and therapy. Is this design the most efficient for staffing? The V design allows staff to see down all of the hallways. Would the V mean longer response time for the residents? Supplies and charting areas will be strategically located, along with an upgraded call-light system, will help to decrease response time. At what point do we look at operation costs? The Clifton Larson Allen (CLA) master plan provided information. Staff will update the CLA operation projections. Large open areas were mentioned as a concern. Half walls and movable planters are examples of ways to change the appearance of large open areas. Do we trim items to reduce to a budget number and have a building that is not functional? The designers would work with the team to design a building that is functional for staff. See PowerPoint presentation.

CORRESPONDENCE

None.

NEXT MEETING DATE

3. November 16, 2022 at 5:00 p.m. in Annex Conference Rooms 1 and 2 PCHCC

December 6, 2022 at 3:30 p.m. in Annex Conference Rooms 1 and 2 Space & Properties

ADJOURNMENT

A motion was made by M. Splinter, seconded by D. Jankowski to adjourn the Space and Properties meeting at 4:30 p.m. The motion carried on a voice vote.

A motion was made by G. Hakala, seconded by S. Przybylski to adjourn the Health Care Center meeting at 4:30 p.m. The motion carried on a voice vote.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.