



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, November 3, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 265 467 472, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 05:00 PM

Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Steve Cieslewicz, Matt Jacowski

Members Excused: None

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: J. Pavelski, M. McDonald, K. McDonald (web), J. Pozer (web), M. Deininger (web), N. Check (web), S. Wenzler

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. October 6, 2022

A motion was made by C. Doubek, seconded by S. Cieslewicz, to approve the minutes from October 6, 2022. Motion to approve carried by voice vote, with no negative votes.

CORRESPONDENCE

2.
 - The Frontline Supervisor - October 2022
 - The EAP Connection - October 2022

REPORTS

3.
 - Vendor Invoice List - September 2022
 - Consumer Price Index - September 2022
 - Health Plan Financial Performance Analysis - August 2022
 - Employee Assistance Program (EAP) Utilization Report - January 1, 2022-September 30, 2022
 - Recruitment Update - October 25, 2022
 - Directors Report
 - Flexible Spending Account (FSA) Medical Max Election and Carryover Election for 2023
 - Salary Study Update

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports
5. Update re: FMLASource and Employee Assistance Program Renewal for 2023
6. Update re: Current Open Positions at the Health Care Center and Strategies for Recruitment Report requested by and provided to the Health Care Center Committee
7. Discussion re: Health Plan Administrator and Network for 2023 Health Plan
8. Discussion and Possible Action re: Approving and Authorizing QBE as the Stop Loss Provider for the Portage County Health Insurance Plan for 2023

A motion was made by V. Miresse, seconded by C. Doubek, to approve the resolution approving and authorizing QBE as the Stop Loss Provider for the Portage County Health Insurance Plan for 2023. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATES - Thursday, December 1, 2022 at 4:00 p.m. (Note change in time!)

The Committee agreed to hold a meeting on November 15, 2022 after the County Board meeting to review potential health plan administrator and network proposals.

ADJOURNMENT

Motion by C. Doubek, second by V. Miresse, all ayes to adjourn.
Meeting was adjourned at 6:04 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.