



# PORTAGE COUNTY

## MEETING MINUTES

### HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX  
CONFERENCE ROOM 5  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Tuesday, October 25, 2022

4:00 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 424 925 678#

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to [checkn@co.portage.wi.us](mailto:checkn@co.portage.wi.us). The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

#### CALL TO ORDER

The Highway Committee was called to order by Chair M. Jacowski at 4:00 p.m.

Members Present: Chair M. Jacowski, Vice Chair D. Ladick, Member S. Potocki, Member S. Cieslewicz, Member S. Soik  
Others Attending: Nathan Check, Stacy Zerby, John Pavelski, Robin Falk, Deputy Travis Levandowski, Corey Giese (Remote)

#### PUBLIC NOTICE

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

#### APPROVAL OF MINUTES

1. September 20, 2022 Meeting Minutes

A motion was made by Vice Chair D. Ladick, seconded by Member S. Cieslewicz to approve the minutes. Motion carried by unanimous vote.

#### REPORTS

2. September Vendor Invoice Listing

Invoice Listing Approved

3. Commissioner's Report

Update on Highway Department Staffing and Operations

Update Only

#### CORRESPONDENCE

4. Wisconsin County Highway Association Winter Road School Registration

Update Only

5. Wisconsin County Highway Association Professional Development Conference Email

Update Only

6. WisDOT Public Involvement Meeting Invite for WIS 13

Update Only

### **DISCUSSION/POSSIBLE ACTION**

**7. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A Motion was made by Chair M. Jacowski, seconded by Vice Chair D. Ladick to approve attendance to North Central Fall Educational Meeting on Friday, October 28, 2022 for whomever wants to attend. Motion carried by unanimous vote.

A Motion was made by Member S. Potocki, seconded by Member S. Cieslewicz to approve attendance to TDA Round Table on October 27, 2022 for whomever wants to attend. Motion carried by unanimous vote.

**8. Discussion and Possible Action on CTH K(CTH D to CTH B) Relocation Order and Plat Approval**

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to approve the Relocation Order and Plat for CTH K. Motion carried by unanimous vote.

**9. Discussion and Possible Action on Contract with Corre, Inc. for Professional Real Estate Services for CTH K**

A motion was made by Member S. Cieslewicz, seconded by Member S. Potocki to approve the contract with Corre, Inc. for Professional Real Estate Services for CTH K for \$34,705. Motion carried by unanimous vote.

**10. Discussion and Possible Action on 2023 Equipment Purchase – Tractors**

A motion was made by Vice Chair D. Ladick, seconded by Member S. Cieslewicz to approve the purchase of 2) John Deere Tractors from Riesterer and Schnell for \$113,540.04. Motion carried by unanimous vote.

**11. Discussion and Possible Action on 2023 Equipment Purchase – Batwing Mower**

A motion was made by Member S. Potocki, seconded by Member S. Cieslewicz to approve the purchase of John Deere Batwing Mower from Riesterer and Schnell for \$28,085.04. Motion carried by unanimous vote.

**12. Discussion and Possible Action on 2023 Equipment Purchase – Disc Bine Mowers**

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to approve the purchase of 2 Disc Bine Mowers from Swiderski Equipment for \$28,705. Motion carried by unanimous vote.

**13. Discussion and Possible Action on 2023 Equipment Purchase – Foreman Truck**

A motion was made by Member S. Cieslewicz, seconded by Vice Chair D. Ladick to approve the purchase of a Foreman Truck from Ewald Automotive Group for \$62,700. Motion carried by unanimous vote.

**14. Discussion and Possible Action on 2023 Equipment Purchase – Truck Boxes**

A motion was made by Member S. Soik, seconded by Member S. Potocki to approve the purchase of a utility truck box from Utility Sales and Service for \$59,846. Motion carried by unanimous vote.

**15. Discussion and Update on 2023 Highway Department Budget**

Update Only

### **CLOSED SESSION**

**16. Motion and Roll Call Vote to Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(e), for the purpose of: Competitive or Bargaining Reasons to Deliberate, Review, and Negotiate the Purchase of Real Estate for CTH R and CTH K Projects**

A motion was made by Vice Chair D. Ladick, seconded by Member S. Cieslewicz to go into closed session. Motion carried by unanimous vote.

**OPEN SESSION****17. Reconvene to Open Session for Possible Action on Items Discussed in Closed Session.**

A motion to reconvene to open session was made by Vice Chair D. Ladick, seconded by Member S. Soik. Motion carried by unanimous vote.

A motion was made by Member S. Soik, seconded by Member S. Cieslewicz to approve Parcel 18 Plat Revision for CTH R. Motion carried by unanimous vote.

**NEXT MEETING DATE**

Tuesday, November 15, 2022 - 3:30 p.m.

**ADJOURNMENT**

Adjourned at 4:37 p.m.

*Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.*

*Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.*