



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, October 3, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 261 886 818, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Meeting ID: 226 883 935 468

Passcode: ciXT2W

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to countyclerk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Al Haga.

Members present: Supervisors Al Haga, Larry Raikowski, Stan Potocki, Don Jankowski, and Dave Ladick

Attending in-person: Supervisors Al Haga, Larry Raikowski, Stan Potocki, and Don Jankowski

Attending remotely: Supervisor Dave Ladick

Staff attending: County Clerk Davis, County Executive Pavelski, Corporation Counsel Ray, and County Executive Administrative Assistant Falk

Others attending: Supervisors Vinnie Miresse, Lionel Weaver, and Suzanne Oehlke

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. September 6, 2022 Minutes

A motion was made by Supervisor Jankowski, seconded by Supervisor Raikowski, to approve the minutes. Motion to Approve carried by voice vote, with no negative votes.

CORRESPONDENCE

2. Special Meeting Attendance Forms

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS

3. Appointment of Lieutenant Ben Uitenboek to the Portage County Traffic Safety Commission for the remainder of a four-year term expiring April 20, 2026

A motion was made by Supervisor Jankowski, seconded by Supervisor Potocki, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

4. Appointment of Joe Cyran to the Portage County Park Commission for the remainder of a seven-year term expiring June

30, 2026

A motion was made by Supervisor Raikowski, seconded by Supervisor Jankowski, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

REPORTS

5. Vendor Invoice Lists

Vendor invoice lists were presented for review.

6. Corporation Counsel

Corporation Counsel Ray provided an update of his office and an update on the department's 2022 budget.

7. County Clerk

County Clerk Davis provided an update of her office.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

9. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Ladick, seconded by Supervisor Potocki, to approve the special meeting attendance sheets. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION ONLY

10. Discussion only Re: Chapter 3.1.51 Code of Conduct Ordinance (discussion continued from previous Executive/Operations Committee meeting on September 6, 2022)

Discussion included the language in the Code of Conduct policy and the clarity needed for someone to follow when filing a complaint. The Committee requested Corporation Counsel Ray to provide language corrections at the next Executive/Operations Committee meeting.

11. Use of Open Records Requests by County Supervisors

Discussion included the use of Open Records Requests by County Supervisors on other sitting members of the board. The Committee requested Corporation Counsel Ray to investigate the use of open records requests from other supervisors and applicable state statutes.

NEXT MEETING DATE

November 7, 2022 @ 5:00 PM in the Portage County Annex Conference Rooms 1 & 2

ADJOURNMENT

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki, to adjourn. Motion to adjourn was carried by voice vote, with no negative votes. Meeting adjourned at 6:37 PM.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.