



PORTAGE COUNTY

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

LAW ENFORCEMENT CENTER
TRAINING ROOM
1500 STRONGS AVE
STEVENS POINT, WI 54481

Thursday, August 4, 2022

8:30 AM

Remote Attendance & Comment

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 608-338-1399, 708543198#](#) United States, Madison

Phone Conference ID: 708 543 198#

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 8:30 am.

Members Present:

Attending In-Person: Gary Garske, Ken Glazer, Don Jankowski, Wayne Kropidlowski, Brian Lepper, David Lutz, Brandi Makuski, Joe Nagel, John Pavelski, Joel Proulx

Attending Online: Jason D'Acchioli, Hunter Hart, Sally McGinty, Corinna Neeb, Todd Peterson, James Polum

Members Absent: Mark Deaver, JB Moody, Kenneth Collins, Pete Krzmarzik, Dan Raber

Others Attending:

Attending In-Person: Robert Weinert, Kasia Norgaard, Nicole Erickson, Nick Proulx, Stephanie Duxbury-Weir, Peter Meilahn, Joe Gemza, Jacob Randall Greeley

Attending Online: Patrick Burch

APPROVAL OF MINUTES

1. LEPC Minutes 05.05.2022

Correction requested by Wayne Kropidlowski: he was absent during May meeting, but in the minutes he was marked present.

A motion was made by Wayne Kropidlowski, seconded by Don Jankowski, to approve the corrected LEPC meeting minutes for May 5, 2022. Motion carried by voice vote, with no negative votes.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

REPORTS

2. Emergency Coordinator's Report

EM Coordinator Bob Weinert:

- Introduction of the new Deputy EM Coordinator Nicole Erickson

- Will be meeting with reporting facilities to update the offsite plans for next year

3. Emergency Release and Spill Report

EM Coordinator Bob Weinert:

- No spills to report in the recent quarter

4. Portage County Hazardous Materials Team Report

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

6. Hazardous Materials Response Claims

EM Coordinator Bob Weinert:

- No HazMat claims to report

7. Existing TIER II Plan Updates

EM Coordinator Bob Weinert:

- No updates from the state until January

8. New TIER II Plans

EM Coordinator Bob Weinert:

- No new Tier II Plans

9. Offsite Facility Emergency Plans

EM Coordinator Bob Weinert:

- Working on updating existing plans

10. Hazmat Countywide Strategic Plan

EM Coordinator Bob Weinert:

- Working with the HazMat Team on the strategic plan

11. New Members Addition/Approval

A motion was made by Brian Lepper, seconded by Joe Nagel to add the below listed individuals as LEPC Members. Motion carried by voice vote, with no negative votes.

- Stephanie Duxbury-Weir (Neenah Paper) - replacing Peter Meilahn
- Patrick Burch (Flint Hills Resources) - replacing James Polum
- Nicole Erickson (Deputy EM Coordinator)
- Nick Proulx (Pixelle)

- Jacob Randall Greeley (Ingredion, Inc.)

12. Tour of the Emergency Operations Center

13. Consideration of Future Agenda Items

- Monogram Appetizers in Plover would like to be considered for Mass Casualty Multi Jurisdiction Scenario
- Recommendation that a high school/college student becomes a liaison between LEPC and young community members upon school approval and support

14. Meeting Location Discussion

- Future meetings will take place at different locations. Planning on Plover Fire Department hosting the November meeting.

NEXT MEETING DATE November 3, 2022 at 8:30 am

ADJOURNMENT

A motion was made by Brandi Makuski, seconded by Don Jankowski, to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:51 am

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.