



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, October 6, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 406 835 902, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 05:00 PM

Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Steve Cieslewicz

Members Excused: Matt Jacowski

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: J. Pavelski, M. McDonald, K. McDonald (web), Jennifer Jossie (web), J. Daye (web), K. Vagueiro, M. Deininger, M. Clark, N. Check, L. Oathout (web), C. Schultz (web), S. Wenzler (web)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1.
 - September 1, 2022
 - September 20, 2022

A motion was made by C. Doubek, seconded by V. Miresse, to approve the minutes from September 1, 2022. Motion to approve carried by voice vote, with no negative votes.

A motion was made by S. Cieslewicz, seconded by C. Doubek, to approve the minutes from September 20, 2022. Motion to approve carried by voice vote, with no negative votes.

CORRESPONDENCE

2.
 - The Frontline Supervisor - September 2022
 - The EAP Connections - September 2022
 - The Wellbeing Journey - September 2022
 - The Wellbeing Journey - October 2022

REPORTS

3.

- Vendor Invoice List - August 2022
- Consumer Price Index - August 2022
- Health Plan Financial Performance Analysis - July 2022
- Recruitment Update - September 30, 2022
- Quarterly Reports
 - Employees Hired with Wage Above Step 1 and/or Vacation Above 10 Days
 - Human Resources Department Budgets
 - Human Resources Department
 - Employee Benefits
 - Health Insurance

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

5. Update re: Salary Adjustment Approved by County Executive per Human Resources Ordinance 3.11.8.3 - Determination of Pay Rates, E. Miscellaneous for Certified Nursing Assistants and Registered Nurses

6. Discussion and Possible Action re: 2023 Human Resources Calendar

A motion was made by S. Cieslewicz, seconded by C. Doubek, to approve the 2023 Human Resources Calendar. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: 2023 Wellness Incentive Program

A motion was made by V. Miresse, seconded by S. Cieslewicz, to approve the 2023 Wellness Incentive Program. Motion to approve carried by voice vote, with no negative votes.

8. Discussion and Possible Action re: Resolution Approving and Authorizing Delta Dental as the Voluntary Dental Insurance Plan Provider for the Portage County Fringe Benefit Program for 2023 and 2024

L. Belanger Tess noted the agenda and resolution indicated the renewal was for 2022 and 2023, but it is for 2023 and 2024 and the resolution will be updated accordingly.

A motion was made by V. Miresse, seconded by C. Doubek, to approve the resolution approving and authorizing Delta Dental as the voluntary dental insurance plan provider for the Portage County Fringe Benefit Program for 2023 and 2024. Motion to approve carried by voice vote, with no negative votes.

9. Discussion re: 2023 Health Plan Budget

10. Discussion and Possible Action re: November and December 2022 Health Plan Premium Holiday for Employees

A motion was made by V. Miresse, seconded by S. Cieslewicz, to approve the November and December 2022 Health Plan Premium Holiday for Employees. Motion to approve carried by voice vote, with no negative votes

11. Discussion and Possible Action re: 2023 Health Plan Design, Premium, Premium Contribution and HSA Contribution

A motion was made by V. Miresse, seconded by C. Doubek, to approve the following items for the 2023 Health Plan:

- Reduce the In-Network Deductible for the PPO Health Plan from \$1500 to \$1000 for the Single plan and from \$3000 to \$2000 for the Family plan

- Reduce the 2023 monthly premium by 5% for the PPO and High Deductible Health Plan (HDHP)
- Continue the employer contribution of 95% for the HDHP and 88% for the PPO plan for full-time employees and prorate for part-time employees
- Keep the employer contribution for the health savings account (HSA) at \$1000 for the Family plan and \$500 for the Single plan

Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE November 3, 2022 at 5:00 p.m.

ADJOURNMENT

Motion by C. Doubek, second by S. Cieslewicz, all ayes to adjourn.

Meeting adjourned at 6:21 p.m.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.