



HOUSING AUTHORITY OF THE COUNTY OF PORTAGE

1100 Centerpoint Dr., Suite 201B Stevens Point WI 54481

Housing Authority Office: 715-346-1392

“This institution is an equal opportunity provider and employer.”

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF COMMISSIONERS 10-12-2022

1. The meeting was **called to order** at 4:15 pm by Carter at the Housing Authority Office, 1100 Centerpoint Dr., Suite 201B, Stevens Point, Wisconsin 54481.
2. A **roll call** was taken as follows:
Members Present: Holly Carter X Yes Absent
Chris Doubek X Yes Absent
Christian Budzinski X Yes Absent
Sharon Mras X Yes Absent
Andrew Rockman X Yes Absent
Also Present: Stacy Cieslewicz, Executive Director X Yes Absent
Ashlyn Spaulding-UWSP
3. Carter called for **corrections to the minutes** of 9-12-2022. Corrections made? No
Motion by Mras, second by Rockman to **approve the minutes** as presented.
A roll call vote revealed 5 ayes, 0 nays, excused/absent 0. Motion carried. Yes
4. **Correspondence** – None

5. **Director's Update:**

Occupancy Report

Project I - 1 -1 Bedroom & 1 - 2 Bedrooms Vacancies at Tomorrow River Villa in Amherst
 2 -1 Bedroom & 0 -2 Bedrooms Vacancies at Rustic Manor in Rosholt

Project II - 5 -1 Bedroom Vacancies at Hillside Manor in Amherst
 2 -1 Bedroom Vacancies at Sunset Manor in Almond
 4 -1 Bedroom Vacancies at Milladore Manor in Milladore

Project III - 2 -2 Bedrooms & 2 -3 Bedrooms Vacancies at Parkview in Amherst
 1 -2 Bedrooms & 2 -3 Bedrooms Vacancies at Northview in Junction City
 2 -2 Bedrooms & 2 -3 Bedrooms Vacancies at Eastview in Rosholt

Section 8 County Vouchers

We have 190 households on lease for October, 2022.

A review was made of the **Account Balances** as of 9-30-2022 and the **Income & Expense Report** for the end of: August, 2022. Comment made? No

Properties –

Staff working on recent vacancies. Preparing Project III for HUD REAC inspection in November.
Removal of Air Conditioners – Project I properties.

6. Review of Housing Authority Disbursements:

Disbursements for August, 2022 - Questions? No Corrections made? No

Motion made by Budzinski, second by Rockman to approve the Housing Authority Disbursements for August, 2022 with a total of \$87012.88.

A roll call vote revealed 5 ayes, 0 nays, excused/absent 0 . Motion carried. Yes

Public Notice: Public in attendance? Yes - just to sit in and listen

7. Discussion - Mental Health/Homeless

Commissioner Rockman wanted to discuss mental health/homeless situations in regards to housing opportunities; other programs available; contact information for other avenues to search. Cieslewicz provided Commissioner Rockman with information from WHEDA; CAP Services; Interagency Council of Wisconsin; and Salvation Army. Board continued to discuss. Commissioner Rockman will take information to the Diversity Affairs and Inclusivity Committee Meeting on 10-13-22. No Motion Needed.

8. Discussion/Possible Action - Opt-Out – Project III – WI39R000079 – Resolution 22-07

Final phase of Opting Out of Subsidy Contract for WI39R000079 – Project III – Family Units. Resolution 22-07 was reviewed by Board.

Motion by Budzinski, second by Doubek to approve Resolution 22-07

A roll call vote revealed 5 ayes, 0 nays, excused/absent 0 . Motion carried. Yes

9. Discussion/Possible Action -Project I – Rural Development Multi-Family Preservation Revitalization

Cieslewicz provided update – New appraisers obtained. Updated Capital Needs Assessment will need to be completed. No Motion Needed.

Next Meeting Date:

Motion made by Mras, second by Budzinski to approve meeting on November 9, 2022 at 3:45 p.m. at the Housing Authority Office at 1100 Centerpoint Dr., Suite 201B, Stevens Point, WI.

A roll call vote revealed 5 ayes, 0 nays, excused/absent 0 . Motion carried. Yes

Carter asked for any objection to adjournment

Motion made by Budzinski, second by Doubek to **adjourn** the meeting at 5:00 p.m.

A roll call vote revealed 5 ayes, 0 nays, excused/absent 0 . Motion carried. Yes

Respectfully Submitted,