

South Central Library System Board of Trustees Minutes
9/22/2022, 12:15 p.m.
Chester Room
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held via BlueJeans & in person

Action Items:

Approved the 2023 Organizational Chart
Approved the 2023 Wage Grid
Approved the 2023 Budget and Notes
Approved the 2023 System Plan
Approved to Amend the Offer to Purchase of 1650 Pankratz St. to extend closing date to facilitate transfer of ground lease and price adjustment
Approved the purchase and remodel of Lakeland University building & assume ground lease
Approved the delivery addition to Lakeland University property providing the total cost after bidding for the entire project remains within the \$7 million project budget.
Approved the BCPL Borrowing Resolution for \$1 million
Approved and signed BCPL loan application for \$1 million

Present: N. Brien, B. Clendenning, P. Cox, S. Elwell, , S. Feith, N. Foth, M. Furgal, E. Galanter, J. Honl, M. Nelson, G. Poulson, L. Ross, T. Teelin, T. Walske, K. Williams, J. Wright

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden, J. Anderson

Guests: Devin Flanigan, Keller, Inc.; Dave Haug, Lighthouse Realty

Call to Order: 12:15 p.m. G. Poulson, President

- a. Introduction of guests/visitors: Jacob Wright, newly appointed Dane County representative, was introduced as well as Devin Flanigan, Keller, Inc. and Dave Haug, Lighthouse Realty.
- b. At the request of K. Williams, G. Poulson noted action item "f" will be addressed prior to action item "a".
- c. Requests to address the Board: None.

Approval of previous meeting minutes: 8/25/2022

- a. Motion: B. Clendenning moved approval of the 8/25/2022 minutes. T. Walske seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$451,618.88

- a. Motion: B. Clendenning moved approval of the bills for payment. K. Williams seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Presentation:

- a. 2023 Annual Budget – M. Nelson stated the Budget & Finance and Personnel committees recommend approval of the 2023 annual budget to the board.
- b. 2023 System Plan – M. Van Pelt provided a brief review of the plan, which is due October 14th. The Administrative Council recommended approval of the 2023 system plan to the board.

Committee Reports

- a. Advocacy: No report.
- b. Budget & Finance and Personnel: Recommend approval of 2023 Budget and Notes
- c. Building Needs Assessment:
 - i. D. Haug "Ask Me Anything: David Haug addressed questions and concerns about the property at 1650 Pankratz Street and surrounding area.
 - ii. Discussion of the property at 1650 Pankratz St.: The full board discussed the property.

Action Items:

- a. Approve 2023 Organizational Chart
 - i. Motion: M. Furgal moved approval of the 2023 Organizational Chart. M. Nelson seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried unanimously.
- b. Approve 2023 Wage Grid
 - i. Motion: M. Furgal moved approval of the 2023 Wage Grid. M. Nelson seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried unanimously.
- c. Approve 2023 Budget and Notes
 - i. Motion: N. Foth moved approval of the 2023 Budget and Notes. J. Honl seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried unanimously.
- d. Approve 2023 System Plan
 - i. Motion: N. Foth moved approval of the 2023 System Plan. L. Ross seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried unanimously.
- e. Amend Offer to Purchase of 1650 Pankratz St. to extend closing date to facilitate transfer of ground lease and price adjustment
 - i. Motion: J. Honl moved approval to amend the Offer to Purchase of 1650 Pankratz St. to extend closing date to facilitate transfer of ground lease and price adjustment. T. Walske seconded.
 - ii. Discussion: Motion was discussed.
 - iii. Vote: Motion carried. 12 voted aye; 3 voted no; 1 abstained
- f. Approve purchase and remodel of Lakeland University building & assume ground lease
 - i. Motion: J. Honl moved approval to purchase and remodel the Lakeland University building & assume ground lease. M. Nelson seconded.
 - ii. Discussion: Motion was discussed.
 - iii. Roll Call Vote:
Nan Brien, Aye; Bill Clendenning, No; Phil Cox, Aye; Suma Elwell, No; Susan Feith, No; Nancy Foth, Aye; Mike Furgal, Aye; Eve Galanter, Aye; Joan Honl, Aye; Mary Nelson, Aye; Linda Ross, Aye; Tim Teelin, Absent; Theresa Walske, Aye; Kristi Williams, No; Jacob Wright, Abstain; Gary Poulson, Aye.
Motion carried. 10 voted aye; 4 voted no; 1 abstained

- g. Approve delivery addition to Lakeland University property providing the total cost after bidding for the entire project remains within the \$7 million project budget.
 - i. Motion: J. Honl moved approval of the delivery addition to Lakeland University property providing the total cost after bidding for the entire project remains with the \$7 million project budget. M. Nelson seconded.
 - ii. Discussion: Motion was discussed.
 - iii. Vote: Motion passed. 1 voted no. 1 abstained.

- h. Approve BCPL Borrowing Resolution for \$1 million
 - i. Motion: M. Nelson moved approval of the BCPL Borrowing Resolution for \$1 million. M. Furgal seconded.
 - ii. Discussion: None
 - ii. Roll Call Vote:
Nan Brien, Aye; Bill Clendenning, Absent; Phil Cox, Aye; Suma Elwell, Absent; Susan Feith, No; Nancy Foth, Aye; Mike Furgal, Aye; Eve Galanter, Aye; Joan Honl, Aye; Mary Nelson, Aye; Linda Ross, Aye; Tim Teelin, Absent; Theresa Walske, Aye; Kristi Williams, No; Jacob Wright, Absent; Gary Poulson, Aye.
Motion carried. 10 voted aye; 2 voted no; 4 absent

Resolution:

The following preamble and resolutions were presented by Board Member, Mary Nelson, and were read to the meeting.

By the provisions of Chapter 24 and Sec. 43.17 (9) (b) of the Wisconsin Statutes, all Federated public library systems may borrow money to accomplish any of its purpose, and,

By the provisions of Sec. 43.17 (9) (b) of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to Federated public library systems for such purposes.

THEREFORE, BE IT RESOLVED, that the **South Central Library System**, in the Counties of **Adams, Columbia, Dane, Green, Portage, Sauk And Wood**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Million And 00/100 Dollars (\$1,000,000.00)** for the purpose of **financing the remodel and construction of new South Central Library System Headquarters/Delivery Facility** and for no other purpose.

The loan is to be payable within **20** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **4.75** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that the outstanding amount of the Federated public library system's state trust fund loan, together with all indebtedness of the system, may not exceed an amount equal to the system's receipts for the prior fiscal year.

RESOLVED FURTHER, that no money obtained by the **South Central Library System** by such loan from the state be applied or paid out for any purpose except **financing the remodel and construction of new South Central Library System Headquarters/Delivery Facility** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the President and Board Designee of the **South Central Library System**, in the Counties of **Adams, Columbia, Dane, Green, Portage, Sauk And Wood**, Wisconsin, are authorized and empowered, in the name of the library system to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the library system pursuant to this resolution. The President and Board Designee of the library system will perform all necessary actions to fully carry out the provisions of Chapter 24 and Sec. 43.17(9)(b), Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Board Designee of this library system forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin

- i. Approve and sign BCPL loan application for \$1 million
 - i. Motion: J. Honl moved. P. Cox seconded.
 - ii. Discussion: None.
 - ii. Vote: Motion carried. 2 voted no.

SCLS Foundation Report: The Cornerstone event was held in Waunakee at the Lone Girl Brewing Company on September 15th. Amount received is \$10,000 to date.

System Director's Report: You may view the System Director report online.

Discussion: None

Administrative Council (AC) Report: Met 9/15/2022. You may view the minutes online.

Other Business:

a. Appoint Nomination Committee for 2023 Board Officers.

K. Williams volunteered to chair on the committee. G. Poulson will phone trustees for more volunteers.

Information sharing: G. Poulson noted Barb Dimick, former director of Madison Public Library, passed away. K. Williams requested an addition to next month's agenda, to include discussion and consideration of the dissolution of the BNAW committee as it stands and reform the committee to include representatives from each county of the SCLS Board.

Adjournment: 2:22 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt
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