



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, September 12, 2022

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 460 150 1, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting.

Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 4:31 PM

Members Present: Larry Raikowski, Dave Ladick, Jeanne Dodge, Julie Morrow, Scott Soik

Attending In-Person: Larry Raikowski, Dave Ladick, Julie Morrow, Scott Soik

Attending Online: Jeanne Dodge

Members Excused: None

Members Absent: None

PUBLIC NOTICE

No one registered to address the Committee on specific agenda items.

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. August 8, 2022 Meeting Minutes

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve meeting minutes. Motion to approve meeting minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski reported on tax deeds, the Junction City parcel did not sell last round, going to be re-advertised.

4. Information Technology

Director Gollnick updated the Committee on pricing for internet service provider of Highway.

5. Purchasing

Director Schultz updated the Committee on procurements update, CMAR for Health Care Center.

6. Finance

Director Jossie updated the Committee on sales tax collections, staffing, capital projects, County's ERP system updated to newer version, LTE Project Management, risk management updates, Opioid settlement and securitization of payments, and update on establishing owner's association for Portage County Business Park.

7. County Executive

County Executive Pavelski updated the Committee on the 2023 - 2028 Capital Improvement Plan.

CORRESPONDENCE

8. Forward Analytics - 2023 Sales Tax Estimates

9. WI Department of Revenue - *State and Local Finance Newsletter, September 2022*

10. WI Department of Justice - Single Audit Compliance Review for Fiscal Year 2020

DISCUSSION/POSSIBLE ACTION

11. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no special meeting requests.

12. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Sheriff's Office – WI Department of Transportation Fatal Vision Marijuana / Opioid Goggle Kit grant award in the amount of \$4,900

A motion was made by Dave Ladick, seconded by Scott Soik, to approve the grant award carried by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Resolution Authorizing 2022 Budget Amendments and Transfers

A motion was made by Julie Morrow, seconded by Scott Soik, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

14. Presentation of Portage County Proposed 2023 – 2028 Capital Improvement Plan
Presented by John Pavelski, County Executive

This includes proposed capital projects for the following areas – Facilities and Building New Construction & Improvements; Health Care Center Construction Project; Highway Road Improvements; Parks Improvements; Information Technology Equipment, Software, & Network Improvements, and other County capital projects.

15. Discussion and Possible Action regarding Resolution Authorizing the Adoption of the Portage County 2023 – 2028 Capital Improvement Plan

This includes proposed capital projects for the following areas – Facilities and Building New Construction & Improvements; Health Care Center Construction Project; Highway Road Projects; Parks Improvements; Information Technology Equipment, Software, & Network Improvements, and other County capital projects.

A full copy of the Portage County Proposed 2023 – 2028 Capital Improvement Plan can be found on the County's website at <http://www.co.portage.wi.us/finance/>

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

16. Discussion and Review regarding 2023 Proposed Department Budget Requests

- Treasurer
- Non-Departmental

Treasurer Przybelski and Director Jossie discussed the 2023 budget request.

17. Discussion and Review regarding 2023 Proposed County Budget

- Final – Equalized Value and Net New Construction
- Tax Levy Limit Calculation & Tax Levy Scenarios
- Health Care Center Referendum Tax Levy Funding
- Debt
- Capital
- Sales Tax Projections
- Countywide 2023 Budget Progress
- Countywide 2022 Budget Projections
- Fund Balance
- Central WI Airport Update
- Budget Amendments and Committee Referrals

Director Jossie discussed the 2023 budget development and progress, tax levy, sales tax, capital, debt, health care center referendum tax levy funding, amendment and referral process, and Central WI Airport meeting updated.

18. Report Regarding County Executive Reclassifications and New Position Requests Proposed in the 2023 County Budget

County Executive Pavelski discussed the new positions and position reclassifications to be included in next year's budget request.

19. Discussion and Possible Action regarding Countywide Program Assessment and Prioritization of County Programs

Director Jossie discussed the timeline and estimated programs. Director Jossie will develop a schedule of meetings for the Committee based on the Committee's shared availability. Director Jossie will move forward with the documents for department to get started with the process.

20. Discussion and Possible Action regarding Prioritization of State and Local Fiscal Recovery Funds (SLFRF) Programs

A motion was made by Scott Soik, seconded by Julie Morrow, to approve. Motion to approve passed by voice vote, with no negative votes.

NEXT MEETING DATE

21. October 10, 2022

The next meeting will begin at 4:30 PM.

ADJOURNMENT

A motion was made by Dave Ladick, seconded by Scott Soik, to adjourn. Motion carried by voice vote.
Meeting adjourned at 6:15 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.