



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, September 6, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 211 741 100, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Meeting ID: 277 475 921 498

Passcode: yNEpW4

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to countyclerk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Al Haga.

Members present: Supervisors Al Haga, Larry Raikowski, Stan Potocki, Don Jankowski, and Dave Ladick

Staff attending: County Clerk Davis, County Executive Pavelski, Corporation Counsel Ray, County Executive Administrative Assistant Falk, and UW-Extension Lead Support Staff Rocha

Others attending: Supervisors Matt Jacowski, Vinnie Miresse, Scott Soik, Joan Honl, and Jeanne Dodge

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. August 2, 2022 Minutes

A motion was made by Supervisor Ladick, seconded by Supervisor Raikowski, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

CORRESPONDENCE

None.

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS AND REAPPOINTMENT

2. Reappointment of Chris Doubek to the Housing Authority Board for a five-year term expiring September 30, 2027

A motion was made by Supervisor Potocki, seconded by Supervisor Jankowski, to approve the reappointment. Motion to approve carried by voice vote, with no negative votes.

3. The various Appointments to the Local Emergency Planning Committee are as follows:

- Jacob Greeley - new four-year term expiring April 20, 2026
- Patrick Burch - remainder of four-year term expiring April 15, 2024
- Stephanie Duxbury-Weir - remainder of four-year term expiring April 15, 2024

- Nicole Erickson - new four-year term expiring April 20, 2026

A motion was made by Supervisor Jankowski, seconded by Supervisor Ladick, to approve the various appointments. Motion to approve carried by voice vote, with no negative votes.

REPORTS

4. Vendor Invoice Lists

Vendor invoice lists were presented for review.

5. Corporation Counsel

Corporation Counsel Ray provided an update of his office and presented the department's 2023 Budget Requests.

6. County Clerk

County Clerk Davis provided the following report:

Budget Update:

- County Board & County Clerk
- 2023 Budget Requests

Elections:

- Past election update
- Upcoming election
- Election Equipment Proposal

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

8. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Ladick, seconded by Supervisor Potocki, to approve the special meeting attendance sheets. Supervisor Ladick asked that future special meeting attendance sheets include the governing committee. Motion to approve carried by voice vote, with no negative votes.

9. Discussion/Possible Action Re: Resolution Adopting and Enacting Revisions to Section 3.1.45 of the Code of Ordinances, "Adoption of Robert's Rules of Order," by Amending Member Speaking Provisions

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION ONLY

10. Discussion only Re: Chapter 3.1.51 Code of Conduct Ordinance

Discussion included the language in the Code of Conduct policy and the clarity needed for someone to follow when filing a complaint. The Committee requested the item be placed on the next agenda with more direction of clarity from Corporation Counsel.

11. Discussion only Re: Portage County Code of Ordinance 3.1.45(b)(1)

Discussion included Portage County Code of Ordinance 3.1.45(b)(1) that reads "The presiding chair shall not be required to relinquish the position of chair before debating any issue."

NEXT MEETING DATE

October 3, 2022 @ 5:00 PM in the Portage County Annex Conference Rooms 1 & 2

ADJOURNMENT

A motion was made by Supervisor Raikowski, seconded by Supervisor Ladick, to adjourn. Motion to adjourn carried by voice vote, with no negative votes. Meeting adjourned at 6:15 PM.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.