



PORTAGE COUNTY

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING AGENDA

FINANCE COMMITTEE

Monday, October 10, 2022

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 781 196 930, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. September 12, 2022 Meeting Minutes

REPORTS

2. Vendor Invoice Lists
3. Treasurer
4. Information Technology
5. Purchasing
6. Finance
7. County Executive

CORRESPONDENCE

DISCUSSION/POSSIBLE ACTION

8. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports
9. Discussion and Possible Action regarding Resolution Authorizing an Agreement with Pepper Construction Group for the Construction of a New Health Care Center Building to Provide Construction Manager At Risk Services

10. Presentation of 2021 Annual Financial Report

Presented by Amber Danielski, CLA (CliftonLarsonAllen LLP)

11. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Sheriff – WI Department of Health Services Emergency Medical Services (EMS) Flex grant award in the amount of \$230,000
- Sheriff – WI Department of Military Affairs FY 2023 PSAP Grant Program application in the amount of \$102,631
- Health Care Center - WI Department of Health Services Nursing Home & LTC Infection Prevention & Infrastructure Matching grant award in the amount of \$17,520

12. Discussion and Review regarding 2023 Proposed County Budget

- Tax Levy
- Health Care Center Referendum Tax Levy
- Debt
- Capital
- Sales Tax Projections
- Countywide 2022 Budget Projections
- Fund Balance
- Draft Resolution for Tax Levy & 2023 Budget Adoption
- 2023 Publication - Legal Notice Requirement
- County Taxes & Equalized Value
- Budget Amendments and Committee Referrals

A copy of the County's proposed budget may be found on the website at the following address - <https://www.co.portage.wi.us/departments/finance-department/portage-county-budgets/budget-2023>

13. Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)

Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

NEXT MEETING DATE

14. October 24, 2022

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.