



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, September 1, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 176 522 1 , then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 05:00 PM

Members Present: Vinnie Miresse, Larry Raikowski, Matt Jacowski, Chris Doubek, Steve Cieslewicz

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: J. Pavelski, M. McDonald, K. McDonald (web), Jennifer Jossie (web), J. Wills

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

1. August 4, 2022

A motion was made by M. Jacowski, seconded by C. Doubek, to approve the minutes from August 4, 2022. Motion to approve carried by voice vote, with no negative votes.

CORRESPONDENCE

2.
 - Frontline Supervisor - August 2022
 - The EAP Connection - August 2022
 - Wellbeing Journey - August 2022

REPORTS

3.
 - Human Resources Vendor Invoice List - July 2022
 - Consumer Price Index - July 2022
 - Recruitment Update - August 25, 2022
 - EAP Utilization Report - January 1, 2022 - June 30, 2022
 - Director's Report

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Request for special meeting attendance - none

Approval of attendance of special meetings - none

Special meeting attendance reports - none

5. Discussion and Possible Action re: Resolution Approving and Authorizing Anthem Blue Cross Blue Shield as Portage County's Health Plan Administrator for 2023

A motion was made by M. Jacowski, seconded by V. Miresse, to Approve and Authorize Anthem Blue Cross Blue Shield as Portage County's Health Plan Administrator for 2023. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Resolution Approving and Authorizing the Life/AD&D Insurance and Long-Term Disability Insurance Plan Provider for the Portage County Fringe Benefit Program for 2023-2024

A motion was made by M. Jacowski, seconded by C. Doubek, to Approve and Authorize the Life/AD&D Insurance and Long-Term Disability Insurance Plan provider for the Portage County fringe benefit program for 2023-2024. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Resolution Approving and Authorizing HealthSource Solutions as Portage County's Wellness Vendor effective October 1, 2022

A motion was made by V. Miresse, seconded by C. Doubek, to approve and authorize HealthSource Solutions as Portage County's Wellness Vendor effective October 1, 2022. Motion to approve carried by voice vote, with no negative votes.

8. Report re: Family and Medical Leave Act (FMLA) Administration and Employee Assistance Program (EAP) Contract Renewals for 2023

9. Discussion re: 2023 Human Resources Department Budgets

- Human Resources Department
- Employee Benefits
- Health Plan

NEXT MEETING DATE

10.

- Meeting for Report of New Position Requests and Reclassifications for 2023
- Thursday, October 6, 2022 at 5:00 p.m.

ADJOURNMENT

A motion was made by M. Jacowski, seconded by V. Miresse, to adjourn. Motion carried by voice vote with no negative votes. Meeting adjourned at 05:52 PM.

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.