

South Central Library System Board of Trustees Agenda
September 22, 2022 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
In-person and virtual access

Web site: <https://bluejeans.com/46103182019/webrtc> (There is no password for participants).
If a participant is asked to download software, they can choose to bypass this (join via browser).

To attend by phone, call 1-866-226-4650 and use access code: 461-0318-2019
Please remember to mute during the meeting.

Meeting Documents: <https://www.scls.info/committees/board-trustees/>

1. Call to Order
 - a. Introduction of guests/visitors
 - b. Changes/Additions to the Agenda
 - c. Requests to address the Board
2. Approval of previous meeting minutes: 08/25/2022
3. Financial Statements – K. Goeden
4. Presentation and Approval of Bills for Payment – B. Clendenning
5. Presentation:
 - a. 2023 Annual Budget – M. Nelson
 - b. 2023 System Plan - M. Van Pelt
6. Committee Reports
 - a. Advocacy
 - b. Budget & Finance and Personnel: Recommend approval of 2023 Budget and Notes
 - c. Building Needs Assessment:
 - i. D. Haug “Ask Me Anything”
 - ii. Discussion of the property at 1650 Pankratz St.
7. Action Items
 - a. Approve 2023 Organizational Chart
 - b. Approve 2023 Wage Grid
 - c. Approve 2023 Budget and Notes
 - d. Approve 2023 System Plan
 - e. Amend Offer to Purchase of 1650 Pankratz St. to extend closing date to facilitate transfer of ground lease and price adjustment
 - f. Approve purchase and remodel of Lakeland University building & assume ground lease
 - g. Approve delivery addition to Lakeland University property providing the total cost after bidding for the entire project remains within the \$7 million project budget.
 - h. Approve BCPL Borrowing Resolution for \$1 million – Roll Call Vote Resolution:

The following preamble and resolutions were presented by Board Member _____ and were read to the meeting.

By the provisions of Chapter 24 and Sec. 43.17 (9) (b) of the Wisconsin Statutes, all Federated public library systems may borrow money to accomplish any of its purpose, and,

By the provisions of Sec. 43.17 (9) (b) of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to Federated public library systems for such purposes.

THEREFORE, BE IT RESOLVED, that the **South Central Library System**, in the Counties of **Adams, Columbia, Dane, Green, Portage, Sauk And Wood**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Million And 00/100 Dollars (\$1,000,000.00)** for the purpose of **financing the remodel and construction of new South Central Library System Headquarters/Delivery Facility** and for no other purpose.

The loan is to be payable within **20** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **4.75** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that the outstanding amount of the Federated public library system's state trust fund loan, together with all indebtedness of the system, may not exceed an amount equal to the system's receipts for the prior fiscal year.

RESOLVED FURTHER, that no money obtained by the **South Central Library System** by such loan from the state be applied or paid out for any purpose except **financing the remodel and construction of new South Central Library System Headquarters/Delivery Facility** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the President and Board Designee of the **South Central Library System**, in the Counties of **Adams, Columbia, Dane, Green, Portage, Sauk And Wood**, Wisconsin, are authorized and empowered, in the name of the library system to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the library system pursuant to this resolution. The President and Board Designee of the library system will perform all necessary actions to fully carry out the provisions of Chapter 24 and Sec. 43.17(9)(b), Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Board Designee of this library system forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin

i. Approve and sign BCPL loan application for \$1 million

8. SCLS Foundation Report – M. Van Pelt

9. System Director's Report – M. Van Pelt

10. Discussion: None

11. Administrative Council (AC) Report –Met 9/15/2022

12. Other Business

a. Appoint Nomination Committee for 2023 Board Officers

Bylaws:

Section 1—Officers of the System Board shall be President, Vice-President, Secretary and Treasurer, elected for one-year terms by the System Board from its membership. A nominations committee, with each member from a different county insofar as is practicable, shall be appointed by the President of the Board and approved by the full Board no later than November of each year to propose a slate of officers to be considered for election at the January meeting.

Section 2—The President of the System Board shall not serve for more than two consecutive years in the same office after the adoption of these By-Laws, unless continuance in such office is recommended by the nominating committee. No other member of the System Board shall serve for more than four consecutive years in the same office after the adoption of these By-Laws, unless continuance in such office is recommended by the nominating committee.

13. Information sharing

14. Adjournment

Documents:

Circulation & ILL Statistics – August
Online Resources Usage Statistics by Library
System Director's Report – August
Consultants, Delivery, ILS, Technology Reports
2023 System Plan
2023 Budget
2023 Budget Notes
2023 Organizational Chart
2023 Wage Grid
Lakeland Pro Forma HQ & Delivery
Lakeland Pro Forma HQ only
SCLS BCPL Loan Application
Offer to Purchase 1650 Pankratz
SCLS-Cost Evaluations with Savings
BNAW Lakeland Summary
8-25-2022 A1.0 Floor Plan
8-25-2022 A1.1 Additional Floor Plan
8-25-2022 A2.0 Elevations
8-25-2022 C1.0 Site Plan
8-25-2022 R1.0 Renderings B-W
Final County Offer 2 – Accepted 6-29-2022
Lakeland Ground Lease – Adam Ussher

**If you are unable to attend this meeting, please notify the system office at (608) 246-7970.
The person listed as examiner for the bills for payment should arrive by 11:30 a.m. H. Moe
e-mail: hmoe@scls.info**

BOT/Agenda/09-22-2022