



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, July 20, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 103 080 13, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to lingforl@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

Meeting called to order at 5:00 p.m.

Members attending in-person: V. Miresse, D. Jankowski, G. Hakala, S. Przybylski, L. Weaver

Members attend on-line: None

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION

1. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None.

2. Discussion Only: Tegra Kickoff Presentation for New Portage County Health Care Center

Tegra representatives Nate Pearson and Mike Van Klei provided a kickoff presentation. Tegra will be the owner's representative for the PCHCC new facility construction project. Tegra is a firm from Minneapolis, MN. Procurement Director C. Schultz introduced himself. Introductions of NHA, Asst. Administrator, PCHCC Committee, and Tegra representatives followed. The presentation provided an overview and next steps. Tegra reviewed historical information on the concept plan done for the referendum study. The organizational chart showed roles and responsibilities for the core group of people and their subject matter expertise. A request for proposal will be created for the construction manager at risk. A committee consisting of five people will be selected. Three of the members will be Facilities Director T. Neuenfeldt, PCHCC Committee Chair V. Miresse, and NHA M. McDonald. The other two members have not been determined.

The timeline for next steps was presented. It is estimated to have a schematic plan with a preliminary cost estimate available in November. Construction could begin in Spring 2023. Future meetings will be held and could include joint meetings with Space and

Properties or other Committees. Tegra will review the Wold contract. Tegra presented a preliminary cost estimate for their services.

APPROVAL OF MINUTES

3. June 16, 2022 Minutes

A motion was made by D. Jankowski, seconded by L. Weaver to approve the minutes from June 16, 2022. The motion carried on a voice vote with no negative votes.

CORRESPONDENCE

None.

REPORTS

4. Chairperson

Chair V. Miresse presented a brief overview regarding community scholarships for nursing and CNA students. Miresse spoke with a representative from MSTC. MSTC already has a way of sponsoring scholars. We could consider working with the community to promote this type of opportunity. Miresse said he listened to a program on Wisconsin Public Radio regarding staffing shortages for CNAs. He encouraged everyone to listen to the program.

5. Administrator

NHA M. McDonald provided an update on staffing. There were two on-call casual employees who accepted permanent positions. Two additional CNAs were hired for the PM shift. We haven't had to utilize temporary staffing. We learned today that some hospitals are facing staffing issues. This is causing patients to be housed in the emergency room instead of in the hospital rooms. The Director of Nursing will be providing a skills fair for nursing staff. This is an internal training opportunity. PCHCC will be welcoming MSTC CNA and RN students later this fall. The students will be doing clinical training at PCHCC. We continue to COVID test staff twice weekly. COVID boosters will be offered to staff and residents again in the fall.

6. Business Manager

- Vendor Invoice List
- Financial Report

Asst. Administrator L. Lingford provided an overview of the financials. The average cost per day through April was \$597.00. We continue to maintain a daily census around 26. The lower census has allowed us to utilize our internal team for staffing and avoid using temporary staffing. We are working with the Medical Director and DON to review the list of medications on the drug formulary. It may be possible to use generic drugs in place of brand-name drugs in some cases. Internal discussions continue on the 2023 budget. We will be basing the budget on a census of 32. A Financial Associate II employee will be vacating her position at the end of July. The job duties are being absorbed into other existing positions. The Financial Associate II position will not be refilled.

7. County Executive

County Executive J. Pavelski said the McGrath salary study may not be available until October. Pavelski said that ARPA funds will be available. We could consider putting in a request for ARPA funding for use in employee retention. Pavelski shared helpful information to the CMAR Selection Committee. He said the review process takes several hours to evaluate each proposal.

NEXT MEETING DATE

8. August 17, 2022 at 5:00 P.M. in Annex Conference Room 1 & 2

ADJOURNMENT

A motion was made by D. Jankowski, seconded by L. Weaver to adjourn at 6:15 p.m. The motion carried on a voice vote with no negative votes.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.