



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, July 27, 2022

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 935 073 394, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to norgaark@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:10 AM

Members Present: Don Jankowski, Stan Potocki, Scott Soik, David Medin, David Peterson

Attending In-Person: Don Jankowski, Stan Potocki, Scott Soik, David Medin, David Peterson

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ron Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, Emergency Management

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Joe Gemza, Stevens Point Fire Department

Adam Meshak, Amherst Fire Department

Brandi Makuski, Point/Plover Metro Wire

David Ray, Corporation Counsel (Remote)

Dr. Michael Clark, Medical Director (Remote)

Anthony Luchini, Plover EMS (Remote)

PRESENTATION

1. Tour of the new ambulances

APPROVAL OF MINUTES

2. Public Safety/Emergency Management Committee Meeting Minutes June 22, 2022

A motion was made by Scott Soik, seconded by David Medin, to approve June 22, 2022 Public Safety Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

3. Sheriff
4. Emergency Medical Services
5. Medical Examiner

SHERIFF'S OFFICE ACTIVITY REPORTS

A motion was made by Stan Potocki, seconded by Scott Soik, to put Sheriff's Office Activity Reports on file. Motion carried by voice vote, with no negative votes.

6. Emergency Management

EM Coordinator Bob Weinert:

- The new Deputy EM Coordinator has started two weeks ago
- Portage County EM Coordinator has been selected to the State Emergency Management Association to represent the north-east counties
- County Emergency Operations Plan has been completed
- Storm Spotters have been great partners to Portage County
- Emergency Management training for elected officials will be offered again in the near future

7. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- New EMS protocols have been uploaded to the county website
- Old ambulances are being posted to the website for auction

8. Jail Activities

Captain Ron Leach:

- Jail bookings are on the increase
- The newest Corrections Officer has just completed training and started solo assignment
- Conducting interviews and background checks for one open position in the jail

9. Operations Activities

Captain Josh Ostrowski:

- Patrol:
 - Backgrounding one candidate for one vacancy
 - Two deputies completed training and started solo patrol
- Communication Center:
 - One resignation recently
 - Currently there are six openings in the Communication Center
 - One Communication Technician is in training
 - Backgrounding two candidates

10. Administrative Activities

Sheriff Mike Lukas:

- Meeting with a consultant regarding improvements in staffing in the Communication Center to increase employee retention
- Working with HR regarding On-Call Casual positions
- K-9 Lady will be retiring on September 28, 2022 (certification expiration)
- Will be working with Jessiffany Canine Services on obtaining a new K-9
- \$616,000 Ron Kind Community Project grant received final approval. Body Cameras for Patrol and Jail as well as In-Car Cameras for Patrol will be purchased with the funds
- Have been awarded a WPS grant for a thermal camera
- Have been awarded a Law Enforcement Agency Grant for equipment

11. Medical Examiner Activities

Medical Examiner Heather Schultz:

- Have had couple deaths recently that were COVID-19 positive

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

12. EMS Provider Monthly Activity Reports

Assistant Chief Joe Gemza:

- Working on the budget
- Working with hospital providers regarding radio transmission reports

A motion was made by Scott Soik, seconded by David Peterson, to put the EMS Providers' reports on file. Motion carried by voice vote, with no negative votes.

13. Medical Director's Report

Medical Director Dr. Clark:

- Working on State Mass Casualty Incident Plan
- Working on updating EMS protocols

A motion was made by Scott Soik, seconded by David Peterson, to put the Medical Director's report on file. Motion carried by voice vote, with no negative votes.

DISCUSSION ONLY

14. Portage County Master Plan Update

Chairman Don Jankowski:

- TEGRA is looking at past studies and plans, considering a site downtown as well as a green site for the new construction

DISCUSSION/POSSIBLE ACTION

15. Discussion/Possible Action Re: 2022 Portage County Emergency Operations Plan

EM Coordinator Bob Weinert:

- Portage County Emergency Operations Plan has been updated from last year's version
- There have been no changes to the narrative, only updates to names and contacts

A motion was made by David Medin, seconded by Stan Potocki, to forward the 2022 Portage County Emergency Operations Plan to County Board. Motion carried by voice vote, with no negative votes.

- 16.** Discussion/Possible Action Re: Budget Amendment/Transfer Request - Use K-9 funds to replace retiring K-9 and train a new handler

A motion was made by Stan Potocki, seconded by Scott Soik, to approve the Budget Amendment/Transfer Request to Use K-9 funds to replace retiring K-9 and train a new handler. Motion carried by voice vote, with no negative votes.

- 17.** Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, August 24, 2022 at 8:00 am

ADJOURNMENT

A motion was made by Scott Soik, seconded by Stan Potocki, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:46 AM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.