



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, July 11, 2022

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 928 431 172, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting.

Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow

Attending In-Person: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow

Attending Online: None

Members Excused: Scott Soik

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

1. June 13, 2022 Meeting Minutes

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the meeting minutes. Motion to approve the meeting minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

No reports were presented for review.

3. Treasurer

Treasurer Przybelski updated on tax deed parcels, Junction City parcel on market, and update on staffing.

4. Information Technology

Director Gollnick updated on department staffing.

5. Purchasing

Director Schultz updated on current Request for Proposals and surplus property in Junction City.

6. Finance

Director Jossie's report was included in the packet but she was not present at the meeting.

7. County Executive

There was no report provided.

CORRESPONDENCE

There was no correspondence.

DISCUSSION/POSSIBLE ACTION

8. Discussion and Possible Action Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meeting attendance.

9. Discussion and Possible Action regarding Resolution Authorizing 2022 Budget Amendments and Transfers

A motion was made by Jeanne Dodge, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

10. Discussion and Possible Action regarding Resolution Authorizing a Contract with JJ Findorff & Son Inc to Provide Construction Manager at Risk Services for Portage County

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

11. Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)

Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the write-offs. Motion to approve the write-offs carried by voice vote, with no negative votes.

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the write-offs. Motion to approve the write-offs carried by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Countywide Program Assessment and Prioritization of County Programs

Committee discussion regarding timeline and challenges for large departments. This item will be discussed at a future meeting.

13. Discussion and Possible Action regarding Prioritization of State and Local Fiscal Recovery Funds (SLFRF) Program Requests

Committee discussed potential process and ratings and evaluation methods.

NEXT MEETING DATE

14. August 8, 2022

ADJOURNMENT

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to adjourn. Motion carried by voice vote.
Meeting adjourned at 05:36 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.