



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, July 5, 2022

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 530 246 00, then press #.

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to aldringed@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski
all attending in-person.

Others Attending: Chris Schultz, John Pavelski, Robin Falk, David Ray, Brianna Sweeney, Tim Reed, Denise Rocha, Larry Raikowski attended in person. Todd Neuenfeldt, Mike Van Klei attended virtually.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. June 7, 2022 Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Dave Medin, to approve minutes after correction of a typo on item 9 remove the "to" after the \$15,000. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Director's Report
Martin Island Drive Status

Facilities still has an open position for a Maintenance Technician Specialist at this time. We are working on the City Engineering remodeling project. Dave Ray will be bringing the Martin Island Drive issue back to the Committee on the August agenda.

DISCUSSION/POSSIBLE ACTION

3. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Don Jankowski presented Special Meeting forms for meetings on RFP team Construction Manager at Risk on June 14, June 22, June 28, and July 1. The reports will be included in Agenda Item 6.

4. Discussion/Possible Action: about the Acalia Kleven Memorial Bench, including the location of the bench.

A motion was made by Dave Medin, seconded by Jeanne Dodge, to approve the placement of the memorial bench at the Courthouse location as long as it does not interfere with County operations present or future, a nuisance does not exist; and to accommodate relocation to an alternative location. Motion to Approve carried by voice vote, with no negative votes.

5. Discussion/Possible Action: Request for reoccurring monthly meeting of the Suicide Prevention Coalition 3rd Friday morning 8:00 to 9:30 a.m.

A motion was made by Matt Jacowski, seconded by Mike Splinter, to approve this request for reoccurring meetings for one year. Motion amended that they are free to meet as long as it does not interfere with Portage County needs. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion/Possible Action: Regarding Resolution to Authorize Agreement for Construction Manager at Risk services for a long-term master facilities plan and the construction of new government facilities.

A motion was made by Jeanne Dodge, seconded by Dave Medin, to Approve Resolution as presented and forward to Finance Committee. Motion to Approve carried by voice vote, with no negative votes.

CORRESPONDENCE

7. Email about Day Care Facility

Chair Jankowski will respond back with Staff to Marion Schneider of Little Dreamers Academy that the Committee has decided to advise that the space in 1039 Ellis St will not be available for lease in the future.

NEXT MEETING DATE Tuesday August 2, 2022 3:30 p.m. in Annex conference room 1 and 2.

ADJOURNMENT

A motion was made by Mike Splinter, seconded by Don Jankowski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:15 PM

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.